

Wisconsin Valley Library Service - ACCOUNTS PAYABLE

January 2024

2-0000 State Aid

2-6100 Salaries

People's State Bank	January Payroll; No. 1; January 12, 2024	\$24,411.00
	January Payroll; No. 2; January 26, 2024	\$27,976.48

Total 2-6100 Salaries	\$52,387.48
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2-6130 Employee Benefits

Dept of Employee Trust Funds	Health Insurance Premium; Employer; February 2024	\$12,609.05
Empathia, Inc	Employee Assistance Program January - March 2024	\$387.00
Securian Financial Group, Inc	Life Insurance Premium; February 2024	\$10.82
US Department of Treasury	Social Security & Medicare; Payroll No. 1; January 12, 2024	\$1,794.75
	Social Security & Medicare; Payroll No. 2; January 26, 2024	\$2,067.54
Wisconsin Retirement System	Retirement Contribution; January 2024	\$3,408.82
WPS	Dental Insurance Premium; February 2024	\$858.75

Total 2-6130 Employee Benefits	\$21,136.73
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2-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro-Monthly (Qty 3), January 2024	\$53.94
	Microsoft; 365 Audio Conferencing (Qty 2); December 2023	\$3.00
	Google; Workspace Business Plus (Qty 14); December 2023	\$252.00
	Ringcentral; Fax Charges; January 2024	\$27.78

Total 2-6210 Communications	\$336.72
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2-6240 Delivery/Postage

Waltco Delivery	Courier Service; January 2024	\$11,046.95
	Courier Service; Fuel Surcharge; January 2024	\$1,781.87
	Courier Service; Vendor Sort; January 2024	\$4,009.96

Total 2-6240 Delivery/Postage	\$16,838.78
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2-6250 Staff Travel

Associated Bank - Credit Card	WDW Special Events; Disney Institute One Day Professional Development Course (JM)	\$1,575.00
	SP ZingTrain; The Art of Giving Great Service Training (JM)	\$1,650.00
	Delta Air; Flight for Disney Institute Training (JM)	\$446.40
	Panera Bread; Annual Reports Workshop Lunch for WVLS Staff	\$111.97
Brendan Tuckey	Travel Reimbursement; New Employee Orientation	\$109.84
Erica Brewster	Travel Reimbursement Orientation w/ BT and Library Visits; Laona, Wabeno, Crandon and Three Lakes	\$225.12
	Travel Reimbursement; WVLS Office	\$149.41
Kris Adams Wendt	Reimbursement; Library Legislative Day Registration	\$45.00
Kristie Hauer	Travel Reimbursement; Antigo Space Planning (106 Miles)	\$71.02
Lamers Bus Lines, Inc	Bus Transportation; Library Legislative Day (3)	\$317.65
Wisconsin Library Association	Library Legislative Day; Registration (BW)	\$45.00
	Library Legislative Day; Registration (EB)	\$45.00
	Library Legislative Day; Registration (MS)	\$45.00
	Library Legislative Day; Registration (JK - 2019)	\$25.00
	Library Legislative Day; Registration (JK)	\$45.00

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Total 2-6250 Staff Travel	\$4,906.41
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2-6260 Board Travel

Lamers Bus Lines, Inc	Bus Transportation; Library Legislative Day (5)	\$529.41
Wisconsin Library Association	Library Legislative Day; Registration (KS)	\$45.00
Total 2-6260 Board Travel		\$574.41

2-6290 Insurance, Dues, Audit

CNA Surety	Crime Coverage; February 1, 2024-February 1, 2025	\$257.00
Liberty Mutual Insurance	Commercial Insurance Premiums; Annual Renewal	\$5,591.00
Peoples State Bank 1	Payroll Direct Deposit Fee; January 2024	\$40.00
TASC1	Flex Administration Fee; February 2024	\$56.61
Total 2-6290 Insurance, Dues, Audit		\$5,944.61

2-6340 Special Projects

Associated Bank - Credit Card	Panera Bread; Annual Reports Workshop Lunch for Library Staff	\$129.12
Lamers Bus Lines, Inc	Board Transportation; Library Legislative Day (9)	\$952.94
Total 2-6340 Special Projects		\$1,082.06

2-6350 Workshops

Associated Bank - Credit Card	Rev.com; Captioning for "How to Write Effective Survey Questions" Webinar	\$105.00
Total 2-6350 Workshops		\$105.00

2-6360 Equipment; Maintenance and Supplies

Associated Bank - Credit Card	HP Instant Ink; December 2023 (SH)	\$20.03
	HP Instant Ink; December 2023 (MS)	\$9.48
Total 2-6360 Equipment; Maintenance and Supplies		\$29.51

2-6400 Contracts

Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; January 2024	\$60.00
Marathon County Public Library	Rent for WVLS Office Space; 1st Quarter	\$10,538.25
Minocqua Public Library	Cataloging Project; December 24, 2023 - January 6, 2024	\$160.00
	Cataloging Project; January 7-20, 2024	\$240.00
Total 2-6400 Contracts		\$10,998.25

2-6490 Library Materials

Marathon County Public Library	2024 WVLS Collection Development Grant	\$11,000.00
ProQuest LLC	Subscription Renewal; Ancestry Library; January 1, 2024-December 31, 2024	\$7,358.88
Total 2-6490 Library Materials		\$18,358.88

Total 2-0000 State Aid	\$132,698.84
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3-0000 Grant Accounts

3-2024-251 LSTA Grant

Kajeet, Inc	Mobile Data Services Plan; 6 Month Extension	\$10,784.18
Total 3-2024-251 LSTA Grant		\$10,784.18

Total 3-0000 Grant Accounts **\$10,784.18**

5-0000 V-Cat Project Accounts

5-6290 Insurance, Dues

Innovative Users Group	IUG Membership Dues; March 1, 2024-March 1, 2025	\$220.00
Total 5-6290 Insurance, Dues		\$220.00

5-6400 Contracts

ByWater Solutions	Aspen3 Support, Hosting; January 23, 2024-January 22, 2025	\$15,000.00
e-solutions	E-commerce PayPal Fees; December 2023	\$174.29
Total 5-6400 Contracts		\$15,174.29

Total 5-0000 V-Cat Project Accounts **\$15,394.29**

6-0000 LEAN WI Project Accounts

6-6210 Licensing and Services

CoVantage Credit Card	Amazon Web Services; Cloud Storage; December 2023	\$2.04
	Google Domains Support; WVLS (Crandon)	\$12.00
	Google Domains Support; WVLS (MCPL)	\$24.00
	Google Domains Support; WVLS (Wabeno)	\$12.00
	Google Domains Support; WVLS (Dorchester)	\$12.00
	Google Domains Support; WVLS (Rhinelander)	\$12.00
	Microsoft; Teams Phone with Calling Plan; December 2023 (Qty 2)	\$11.00
	ServerPilot; Management Tool; November 2023	\$20.00
TracSystems	Uniprint; Annual Support and Maintenance Renewal; February 23, 2024-February 23, 2025	\$2,099.00
Total 6-6210 Licensing and Services		\$2,204.04

6-6800 Capital

CDW Government	HP OfficeJet Pro 9015e Printer; LEAN WI Staff	\$188.50
Dell Marketing	Monitor; PO 22421; LEAN WI Staff	\$520.00
Total 6-6800 Capital		\$708.50

Total 6-0000 LEAN WI Project Accounts **\$2,912.54**

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7-0000 Pass Through Accounts

7-0002 Workshops P/T Account

Benjamin M Chan	2024 Wild WI Winter Web Conference Speaker	\$500.00
Board of County Commissioners Palm Beach	2024 Wild WI Winter Web Conference Speaker	\$400.00
David Thomas McHugh	2024 Wild WI Winter Web Conference Speaker	\$300.00
Joyce M Arellano	2024 Wild WI Winter Web Conference Speaker	\$300.00
Kelly Jensen	2024 Wild WI Winter Web Conference Speaker	\$300.00
Laura Solomon	2024 Wild WI Winter Web Conference Speaker	\$425.00
Library Marketing Solutions, LLC	2024 Wild WI Winter Web Conference Speaker	\$500.00
Vici Communications LLC	2024 Wild WI Winter Web Conference Speaker	\$500.00

Total 7-0002 Workshops P/T Account	\$3,225.00
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7-0003 Courier P/T Account

Waltco	Courier Service; January 2024	\$214.50
	Courier Service; Fuel Surcharge; January 2024	\$34.60

Total 7-0003 Courier P/T Account	\$249.10
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7-0006 Misc P/T Account

Brenda Walenton	Reimbursement; Funeral Flowers (Sunshine Account)	\$75.00
Wisconsin Library Association	Library Legislative Day; Registration (BS)	\$45.00

Total 7-0006 Misc P/T Account	\$120.00
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7-0008 IT P/T Account

Dell Marketing	Computer Equipment; PO 22418 (Greenwood)	\$1,000.00
	Computer Equipment; PO 22420 (Laona)	\$1,935.00

Total 7-0008 IT P/T Account	\$2,935.00
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Total 7-0000 Pass Thru Accounts	\$6,529.10
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9-0000 Other Income Accounts

9-6800 Outlay

CDW Government	HP OfficeJet Pro 9015e Printer; WVLS Staff	\$188.50
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Total 9-6800 Outlay	\$188.50
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Total 9-0000 Other Income Accounts	\$188.50
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Grand Total	\$168,507.45
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