



# V-Cat Cooperative Circulation Committee Meeting

Friday, March 8, 2023  
10:00 am - 12:00 noon

Wisconsin Valley Library Service  
300 First Street - Wausau WI, 54403

Meeting Facilitators: Virginia Roberts & Jenny Jochimsen

## Meeting Agenda

1. Call to order
2. Roll Call
3. Approval of Agenda
4. Patron Records – standardized library card application and patron record recommendations updates
  - discussion and possible action
    - Updates from libraries using the new form(s)
    - Safe at home addresses and pcode 4
    - Shoutbomb adjustments at 16-17 years old
5. Claims Returned Recommendation update – discussion and possible action
6. Max holds and check outs update – discussion and possible action
7. High Demand Holds – discussion and possible action
8. Extended checkout periods survey – discussion and possible action
9. Consider standards for the patron blocks table – limit number of items by item type survey
  - discussion and possible action
10. Claims Returned Recommendation – update
  - discussion and possible action
11. Other items as time allows:
  - Procedure for items lost in transit – discussion and possible action
12. Request for Future Agenda Items
13. Set Next Meeting Date
14. Adjournment

## Meeting connection information

This meeting will be held at the WVLS office. Attendance in person is not required. In the event of technical difficulties, the remote meeting arrangements may change. Call 715-261-7250 for updated information.

### Meeting Link:

<https://us02web.zoom.us/j/87621695835?pwd=d3A0TE9oQmU4cCtKaUxsb3VzcVh6QT09>

**Meeting ID:** 876 2169 5835

**Dial in:** 1 312 626 6799 OR 1 929 205 6099

**Passcode for Dial in:** 54990788

Any person planning to attend this meeting who needs special accommodation to participate should notify the WVLS office at [help@librarieswin.org](mailto:help@librarieswin.org).

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.