

**Wisconsin Valley Library Service - ACCOUNTS PAYABLE -
December 2023**

2-0000 State Aid

2-6100 Salaries

People's State Bank	December Payroll; No. 24; December 1, 2023	\$24,444.76
	December Payroll; No. 25; December 15, 2023	\$24,793.31
	December Payroll; No. 26; December 29, 2023	\$24,625.36
	GJE # 85; Redistribute Expenses to 9-6100	(\$29,226.94)

Total 2-6100 Salaries	\$44,636.49
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2-6130 Employee Benefits

Dept of Employee Trust Funds	Health Insurance Premium; Employer; January 2024	\$12,609.05
Securian Financial Group, Inc	Life Insurance Premium; January 2024	\$10.82
US Department of Treasury	Social Security & Medicare; Payroll No. 24; December 1, 2023	\$1,814.84
	Social Security & Medicare; Payroll No. 25; December 15, 2023	\$1,841.48
	Social Security & Medicare; Payroll No. 26; December 29, 2023	\$1,795.30
Wisconsin Retirement System	Retirement Contribution; December 2023	\$4,819.47
WPS	Dental Insurance Premium; January 2024	\$858.75

Total 2-6130 Employee Benefits	\$23,749.71
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2-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro-Monthly (Qty 3), December 2023	\$53.94
	Microsoft; 365 Audio Conferencing (Qty 2); November 2023	\$3.00
	Google; Workspace Business Plus (Qty 14); November 2023	\$252.00
	Ringcentral; Fax Charges; December 2023	\$27.78

Total 2-6210 Communications	\$336.72
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2-6220 Supplies

Marathon County Public Library	Photocopier Charges; October-November 2023	\$126.43
Marla R Sepnafski	Reimbursement for Workshop Refreshments	\$50.00
Quill LLC	Highlighters, Post-It Notes, Stapler and Shredder Bags	\$80.65

Total 2-6220 Supplies	\$257.08
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2-6240 Delivery/Postage

Waltco Delivery	Courier Service; Fuel Surcharge; December 2023	\$1,947.42
	Courier Service; December 2023	\$10,498.17
	Courier Service; Vendor Sort; December 2023	\$3,809.94

Total 2-6240 Delivery/Postage	\$16,255.53
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2-6260 Board Travel

Eileen Grunseth	Reimbursement; WVLS BOT Meeting; November 2023	\$117.90
Pat Pechura	Reimbursement; WVLS BOT Meeting; November 2023	\$99.56
Sonja Ackerman	Reimbursement; WLA Conference Travel	\$664.00
Tom Bobrofsky	Reimbursement; WLA Conference Travel	\$1,033.58
	Reimbursement; WVLS BOT Meeting; November 2023	\$78.60

Total 2-6260 Board Travel	\$1,993.64
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2-6490 Library Materials

Associated Bank - Credit Card	Amazon; Makerspace; KEVA Structures	\$100.60
	Amazon; Makerspace; Murder Mystery, Coogams, Straw Consti Construction, Jigsaw Puzzles	\$375.07
	Amazon; Makerspace; Murder Mystery	\$34.48

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	Amazon; Makerspace; Jigsaw Puzzles	\$179.53	
Audio File	Annual Subscription Renewal	\$19.95	
Information Today	Computers In Libraries; Subscription Renewal	\$129.95	
Total 2-6490 Library Materials			\$839.58

Total 2-0000 State Aid **\$88,068.75**

3-0000 Grant Accounts

3-2024-251 LSTA Expenses

Tomahawk Public Library	Reimbursement; PLA Conference Scholarship	\$1,105.35	
WILS	Consultation Services; ILS Merger Exploration, Phase 2	\$7,479.25	
Total 3-2024-251 LSTA Expenses			\$8,584.60

Total 3-0000 Grant Accounts **\$8,584.60**

5-0000 V-Cat Project Accounts

5-6340 Special Projects

Amundsen Davis, LLC	Legal Services; V-Cat - Application Form and Process	\$531.00	
Total 5-6340 Special Projects			\$531.00

5-6400 Contracts

Backstage Library Works	Control Processing and Subscription; December 2023	\$922.46	
e-solutions	E-commerce PayPal Fees; November 2023	\$183.99	
Total 5-6400 Contracts			\$1,106.45

Total 5-0000 V-Cat Project Accounts **\$1,637.45**

6-0000 LEAN WI Project Accounts

6-6210 Licensing and Services

CoVantage- Credit Card	800.com; Toll Free Phone Service; December 2023	\$17.70	
	Microsoft; Teams Phone with Calling Plan; November 2023 (Qty 2)	\$11.00	
	ServerPilot; Management Tool; October 2023	\$20.00	
	Amazon Web Services; Cloud Storage; November 2023	\$2.04	
	GoDaddy; .ORG and .NET Domain Renewal for LWIN	\$46.34	
	Google Domains Support; WVLS - Antigo	\$12.00	
	Google Domains Support; WVLS - Medford	\$12.00	
	Google Domains Support; WVLS - Colby	\$12.00	
	Google Domains Support; WVLS - Loyal	\$12.00	
	Google Domains Support; WVLS - Greenwood	\$12.00	
	Google Domains Support; WVLS - Withee	\$12.00	
	TEACH Services; WVLS, July 1 - December 31, 2023	\$1,500.00	
	TEACH Services; IFLS, July 1 - December 31, 2023	\$1,500.00	
	TEACH Services; NWLS, July 1 - December 31, 2023	\$1,500.00	
Total 6-6210 Licensing and Services			\$4,669.08

6-6800 Capital

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CDW Government	Ubiquiti Edge Routers (4); (PO 22411)	\$1,001.28
	Ubiquiti Edge Routers (2); (PO 22411)	\$500.64
	Ubiquiti Edge Routers (9); (PO 22411)	\$2,252.88

Total 6-6800 Capital **\$3,754.80**

Total 6-0000 LEAN WI Project Accounts **\$8,423.88**

7-0000 Pass Through Accounts

7-0002 Workshops P/T Account

Associated Bank - Credit Card	Wal-Mart; Supplies for MCPL Staff Day	\$107.47
	The Store; Supplies for MCPL Staff Day	\$2.99

Total 7-0002 Workshops P/T Account **\$110.46**

7-0003 Courier P/T Account

Waltco	Courier Service; Fuel Surcharge; December 2023	\$56.72
	Courier Service; December 2023	\$305.77

Total 7-0003 Courier P/T Account **\$362.49**

7-0007 E-Commerce P/T Account

Abbotsford Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$65.70
Antigo Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$473.46
Colby Community Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$77.90
Crandon Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$32.75
Dorchester Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$4.60
Edith Evans Community Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$11.25
Edward Demmer Mem Lib	E-Commerce Reimbursement; June 1 - November 30, 2023	\$112.20
Frances Simek Memorial Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$78.40
Granton Community Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$19.89
Greenwood Area Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$5.70
Jean M Thomsen Mem Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$28.80
Loyal Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$40.95
Marathon County Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$10,953.91
Minocqua Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$353.76
Neillsville Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$68.40
Owen Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$33.80
Rhineland District Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$657.99
Rib Lake Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$93.60
T B Scott Free Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$412.66
Thorp Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$27.80
Tomahawk Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$330.75
Wabeno Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$0.20
Westboro Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$48.85
Western Taylor Co Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$34.65
Withee Public Library	E-Commerce Reimbursement; June 1 - November 30, 2023	\$37.75

Total 7-0007 E-Commerce P/T Account **\$14,005.72**

7-0008 IT P/T Expenses

Associated Bank - Credit Card	Amazon; Barcode Scanner Inventory P/T for Member Libraries	\$675.00
Dell Marketing	Computer Equipment; PO 22412 (Loyal Public Library)	\$1,425.00
	Computer Equipment; PO 22413 (Three Lakes Library)	\$2,420.00

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Computer Equipment; PO 22414 (Gilman)	\$1,000.00
Computer Equipment; PO 22415 (Minocqua Public Library)	\$1,590.00

Total 7-0008 IT P/T Expenses	\$7,110.00
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Total 7-0000 Pass Thru Accounts	\$21,588.67
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9-0000 Other Income Accounts

9-6100 Salaries

GJE # 85; Redistribute Expenses from 2-6100	\$29,226.94
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Total 9-6100 Salaries	\$29,226.94
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9-6250 Staff Travel

Associated Bank - Credit Card	Super 8 Motel; Lodging for MCPL Staff Day (JM)	\$100.00
Erica Brewster	Reimb.; Tech Support at Withee, Dorchester and Office	\$309.54
	Reimbursement; WVLS Office Work	\$114.66
	Reimbursement; Annual Report Workshop	\$103.73
	Reimbursement; AFLAC Meeting and Staff Holiday Gathering	\$170.35
Jamie Matczak	Reimbursement; MCPL Staff Day	\$139.95
	Reimbursement; Staff Holiday Gathering	\$127.07
Kristie Hauer	Reimbursement; Consultation at Granton	\$150.65
	Reimbursement; WVLS Youth Services Workshop	\$102.18
	Reimbursement; NFLS/OWLS/WVLS Collaboration Exploration	\$55.68
	Reimbursement; Annual Report Workshop	\$79.26
	Reimbursement; AFLAC Meeting and Staff Holiday Gathering	\$79.26

Total 9-6250 Staff Travel	\$1,532.33
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9-6360 Equipment, Maintenance and Supplies

Associated Bank - Credit Card	HP Instant Ink; Printer Ink (SH); November 2023	\$20.03
	HP Instant Ink; Printer Ink (MS); November 2023	\$6.32
Cintas Fire 636525	Annual Inspection; Fire Extinguisher	\$175.86

Total 9-6360 Equipment, Maintenance and Supplies	\$202.21
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9-6400 Contracts

Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; December 2023	\$60.00
Minocqua Public Library	Cataloging Project; November 12-25, 2023	\$200.00
	Cataloging Project; November 26 - December 9, 2023	\$200.00
	Cataloging Project; December 10-23, 2023	\$200.00

Total 9-6400 Contracts	\$660.00
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9-7900 Encumbered Accounts

Auntie Ray's Coffee House	WVLS Youth Services Workshop; Refreshments	\$267.90
Cathy Pescinski	Reimbursement; WVLS Youth Services Workshop Speaker	\$99.56
Libraries are Essential	WVLS Webinar Presenter; How to Write Effective Survey Questions to Get Useful Data	\$1,000.00
Peoples State Bank 1	Payroll Direct Deposit Fee; December 2023	\$40.00
Rachel Arndt Consulting	Facilitator; MCPL Staff Day	\$1,950.00
T B Scott Free Library	Reimbursement; WVLS Youth Services Workshop Supplies	\$96.07
TASC1	Flex Administration Fee; January 2024	\$56.61

**Wisconsin Valley Library Service - ACCOUNTS PAYABLE -
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	2024 Renewal Fee	\$22.08
Wisconsin Dept of Revenue	Business Tax Registration Renewal	\$10.00
Total 9-7900 Encumbered Accounts		\$3,542.22
Total 9-0000 Other Income Accounts		\$35,163.70
GRAND TOTAL		\$163,467.05