

# Wisconsin Valley Library Service - ACCOUNTS PAYABLE - November 2023

## 2-0000 State Aid

### 2-6100 Salaries

People's State Bank	November Payroll; No. 22; November 3, 2023	\$25,659.23
	November Payroll; No. 23; November 17, 2023	\$24,107.28

<b>Total 2-6100 Salaries</b>	<b>\$49,766.51</b>
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### 2-6130 Employee Benefits

Dept of Employee Trust Funds	Health Insurance Premiums; December 2023	\$9,043.78
Securian Financial Group, Inc	Life Insurance Premium; December 2023	\$10.82
US Department of Treasury	Social Security & Medicare; Payroll No. 22; November 3, 2023	\$1,907.76
	Social Security & Medicare; Payroll No. 23; November 17, 2023	\$1,789.01
Wisconsin Retirement System	Retirement Contribution; November 2023	\$3,212.99
WPS	Dental Insurance Premium; December 2023	\$858.75

<b>Total 2-6130 Employee Benefits</b>	<b>\$16,823.11</b>
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### 2-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro-Monthly (Qty 3), November 2023	\$53.94
	Microsoft; 365 Audio Conferencing (Qty 2); October 2023	\$3.00
	Google; Workspace Business Plus (Qty 14); October 2023	\$252.00
	Ringcentral; Fax Charges; November 2023	\$27.78

<b>Total 2-6210 Communications</b>	<b>\$336.72</b>
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### 2-6220 Supplies

Associated Bank - Credit Card	Canva; Subscription Charge	\$24.95
	Amazon; Office Supplies (White Cardstock)	\$20.88
	OfficeMax; Office Supplies (White 11 x 17 Thick Paper)	\$44.19
Brenda Walenton	Reimbursement; Copies for WLA Conference	\$26.04
Marathon County Public Library	Photocopier Charges; June-September 2023	\$242.50
Susie Hafemeister	Reimbursement; Office Supplies (Assorted Greeting Cards)	\$66.40

<b>Total 2-6220 Supplies</b>	<b>\$424.96</b>
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### 2-6240 Delivery/Postage

Associated Bank - Credit Card	Amazon; Delivery Supplies (Self-Adhesive Pockets)	\$17.65
Waltco Delivery	Courier Service; Fuel Surcharge; November 2023	\$2,187.82
	Courier Service; November 2023	\$10,498.17
	Courier Service; Vendor Sort; November 2023	\$3,809.94

<b>Total 2-6240 Delivery/Postage</b>	<b>\$16,513.58</b>
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### 2-6250 Staff Travel

Brenda Walenton	Reimbursement; WLA Conference Travel	\$237.33
Erica Brewster	Reimbursement; Travel; Cybersecurity and WLA Conferences	\$144.05

<b>Total 2-6250 Staff Travel</b>	<b>\$381.38</b>
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### 2-6260 Board Travel

Kari Sweeney	Reimbursement; WLA Conference Travel	\$631.64
Kathryn Palmer	Reimbursement; WLA Conference Travel	\$981.85
Michael Otten	Reimbursement; WLA Conference Travel	\$970.40

<b>Total 2-6260 Board Travel</b>	<b>\$2,583.89</b>
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<b>Total 2-0000 State Aid</b>	<b>\$86,830.15</b>
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## Wisconsin Valley Library Service - ACCOUNTS PAYABLE - November 2023

### 3-0000 Grant Accounts

#### 3-2024-251 LSTA Expenses

Denise Chojnacki	Reimbursement: WLA Conerence Scholarship	\$262.00
Krista Blomberg	Reimbursement; WLA Conference Scholarship	\$929.76
Marathon County Public Library	Reimbursement; WLA Conference Scholarship (AJ)	\$842.00
Maria Pregler	Reimbursement; WLA Conference Scholarship	\$417.00
Maxx Handel	Reimbursement; WLA Conference Scholarship	\$1,180.88
Rhineland District Library	Reimbursement; WLA Conference Scholarship (DC)	\$812.00
Sarah Moscatello	Reimbursement; WLA Conference Scholarship	\$606.43
T B Scott Free Library	Reimbursement; WLA Conference Scholarship (MP)	\$570.00
	Reimbursement; WLA Conference Scholarship (AB)	\$987.00
Village of Gilman	Reimbursement; WLA Conference Scholarship (RL)	\$867.02

Total 3-2024-251 LSTA Expenses	\$7,474.09
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Total 3-0000 Grant Accounts	\$7,474.09
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### 5-0000 V-Cat Project Accounts

#### 5-6400 Contracts

e-solutions	E-commerce PayPal Fees; October 2023	\$163.89
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Total 5-6400 Contracts	\$163.89
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Total 5-0000 V-Cat Project Accounts	\$163.89
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### 6-0000 LEAN WI Project Accounts

#### 6-6210 Licensing and Services

CoVantage - Credit Card	800.com; Toll Free Phone Service; November 2023	\$17.70
	Microsoft; Teams Phone with Calling Plan; October 2023 (QTY 2)	\$11.00
	UptimeRobot; Team 100; Annual Subscription	\$240.19
	ServerPilot; Management Tool; September 2023	\$20.00
	Amazon Web Services; Cloud Storage; October 2023	\$2.04
	Google Domains Support; LEAN WI (.us)	\$12.00
	Google Domains Support; LEAN WI (.com, .info, .net, .org)	\$58.00
	Google Domains Support; WVLS (Nice)	\$12.00
	Google Domains Support; Joint LWIN	\$12.00

Total 6-6210 Licensing and Services	\$384.93
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Total 6-0000 LEAN WI Project Accounts	\$384.93
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### 7-0000 Pass Through Accounts

#### 7-0002 Workshops P/T

Swank	Movie Licensing; Subscription Renewal; December 2, 2023 - December 1, 2024; (14 libraries)	\$4,723.00
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Total 7-0002 Workshops P/T	\$4,723.00
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## Wisconsin Valley Library Service - ACCOUNTS PAYABLE - November 2023

### 7-0003 Courier P/T

Waltco	Courier Service; Fuel Surcharge; November 2023	\$63.72
	Courier Service; November 2023	\$305.77

<b>Total 7-0003 Courier P/T</b>	<b>\$369.49</b>
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### 7-0008 IT P/T

Dell Marketing	Computer Equipment; Marathon County Public Library	\$52,542.92
	Computer Equipment; Minocqua Public Library	\$800.00

<b>Total 7-0008 IT P/T</b>	<b>\$53,342.92</b>
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<b>Total 7-0000 Pass Thru Expense</b>	<b>\$58,435.41</b>
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## 9-0000 Other Income Accounts

### 9-6250 Staff Travel

Associated Bank - Credit Card	Marriott Madison West; Lodging for WLA Conference (MS)	\$92.23
	Marriott Madison West; Lodging for WLA Conference (JK)	\$417.00
Wisconsin Library Association	YSS Performers Showcase; Registration (KH)	\$20.00

<b>Total 9-6250 Staff Travel</b>	<b>\$529.23</b>
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### 9-6360 Equipment, Maintenance and Supplies

Associated Bank - Credit Card	HP Instant Ink; Printer Ink (SH); October 2023	\$20.03
	HP Instant Ink; Printer Ink (MS); October 2023	\$6.32

<b>Total 9-6360 Equipment, Maintenance and Supplies</b>	<b>\$26.35</b>
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### 9-6400 Contracts

Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; November 2023	\$50.00
Minocqua Public Library	Cataloging Project; October 15-28, 2023	\$200.00
	Cataloging Project; October 29 - November 11, 2023	\$200.00

<b>Total 9-6400 Contracts</b>	<b>\$450.00</b>
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### 9-7900 Encumbered Accounts

Associated Bank - Credit Card	Marriott Madison West; Lodging for WLA Conference (JM)	\$139.00
	Marriott Madison West; Lodging for WLA Conference (KH)	\$417.00
	Marriott Madison West; Lodging for WLA Conference (KZ)	\$417.00
	Marriott Madison West; Lodging for WLA Conference (BW)	\$556.00
	Marriott Madison West; Lodging for WLA Conference (MS)	\$463.77
Erica Brewster	Reimbursement; Travel for Cybersecurity and WLA Conference	\$514.47
Jamie Matczak	Reimbursement; WLA Conference Travel	\$278.25
Katrina Zimmermann	Reimbursement; WLA Conference Travel	\$212.02
Kristie Hauer	Reimbursement; WLA Conference Travel	\$221.70
Peoples State Bank 1	Payroll Direct Deposit Fee; November 2023	\$40.00
Rachel Metzler	Reimbursement; WPLC Meeting; Stevens Point	\$30.79
Susan Heskin	Reimb.; WVLS Mentorship Program; Stipend and Travel	\$407.30
TASC1	Flex Administration Fee; December 2023	\$53.48
WiLS	WiLS; Data Classroom Registration (EB)	\$1,250.00

<b>Total 9-7900 Encumbered Accounts</b>	<b>\$5,000.78</b>
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<b>Total 9-0000 Other Income Accounts</b>	<b>\$6,006.36</b>
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GRAND TOTAL	\$159,294.83
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