

Marathon County Public Library

Resource Library Report

February 2024

This includes the *Agenda and Director's Report* for January 22, 2024, Marathon County Public Library Board of Trustees meeting.

Also included, are the agenda/minutes from October, November and December 2023.



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

OFFICIAL NOTICE AND AGENDA

**A meeting of the Marathon County Public Library Board of Trustees,
Monday, January 22, 2024, at 12:00 noon
Library Headquarters, Wausau Community Room.**

Persons wishing to attend the meeting by computer or phone may log or call into the **meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/334263765> or number [1 866 899 4679](tel:18668994679). Access Code for dialing in 334-263-765.**

When you enter the meeting, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

1. (12:00 p.m.) **Call to Order**
2. **Acknowledgement of Visitors**
3. **Approval of Minutes**
4. **Bills and Services Report**
5. (10 minutes) **Public Comments** *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for concerned citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
6. (15 minutes) **Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) **Strategic Plan: Mission and Vision Statements – For Discussion and Possible Action**
8. **MOTION TO GO INTO CLOSED SESSION (roll call vote suggested)**
 - A. Pursuant to §§ 19.85(1) (c) for Director Performance Evaluation.
9. **MOTION TO RETURN TO OPEN SESSION (roll call vote not suggested)**
 - Announcements and/or Action Regarding Closed Session Discussions
10. **Announcements**
11. **Request for Future Agenda Items**
12. **Next Meeting Dates**
 - Monday 02/19/2024
 - Monday 03/18/2024
 - Monday 04/15/2024
 - Monday 05/20/2024 – Marathon City Branch Library

13.

Adjournment

Signed: _____


Library Director or Designee

*All times are approximate and subject to change

*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting.

EMAILED TO: Wausau Daily Herald, City Pages, and

EMAILED TO: Other Media Groups

EMAILED BY: H. Wilde

EMAILED DATE: January 16, 2024

EMAILED TIME: 2:02 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____

DATE: _____

TIME: _____

Marathon County Public Library

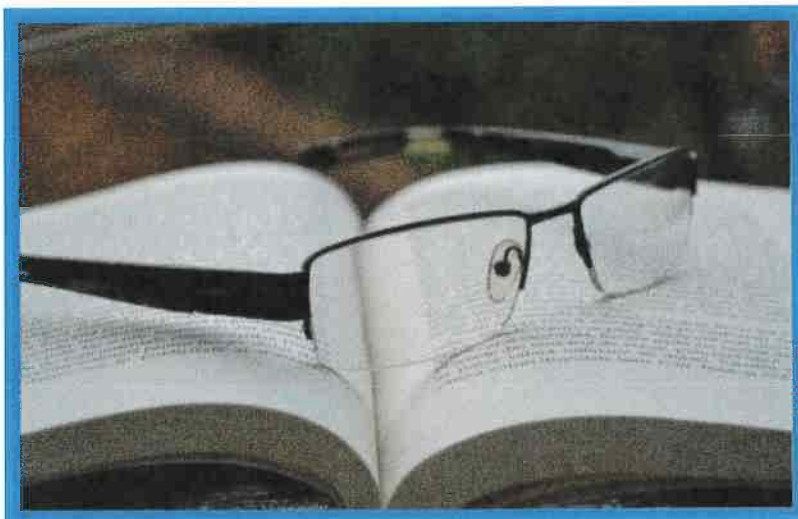
Director Report

January 2024

Highlights

Homebound Year End Survey Results

At the end of 2023, Homebound Services Coordinator Jailin P. sent a survey to 82 library patrons who were enrolled in the Homebound Program. We have had an excellent response rate, with about half of those surveys already returned so far. When asked to rate overall Homebound services out of 5, the average (mean) rating was 4.7 with all but one patrons marking a 4 or 5. Every person who filled out the survey indicated they will continue HB services and all responders said they would recommend it to friends and family. In the free-answer sections, all responses that were not specific requests about services (more audiobooks, requests for different authors, suggestions for volunteers, etc.) were praise for the staff and the program. Overall, though the program may be a bit more concentrated in size than in the past, it is still a successful and appreciated service. In 2024 we are setting a goal to expand our outreach opportunities, so we hope to see even more growth!



Here are a selection of comments from survey participants:

(Next to the question *Do you plan to continue with Homebound?*)

"TIL I DIE OR I CAN NO LONGER READ"

"For those of us who are homebound + love to read, it is a necessity!"

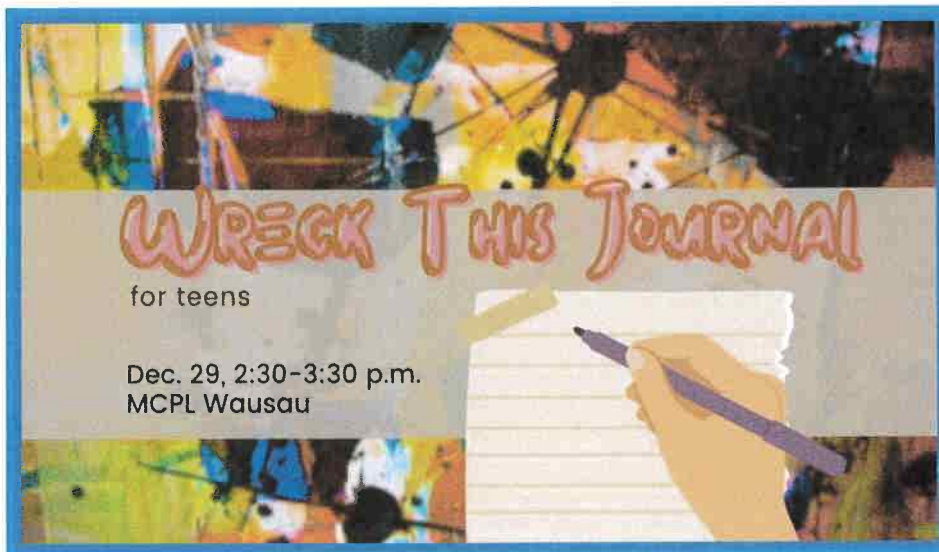
"The homebound librarians are the nicest, pleasant, helpful, and friendliest people you have as employees. They are never too busy to listen or to try to accommodate any request you may have. Actually they make my day!!! Love them all!"

"So very helpful. Extremely caring staff. Don't stop!!!"

-Jailin P, Library Specialist

Library Services

Youth Services finished out 2023 programming during the month of December and prepared for a fun and busy 2024. Youth Services staff planned programs on days with no school in December and filled that time with creative activities for families. Planning also continued for more teen programming in 2024, and five teens joined Robyn for a "wreck this journal" event in December. In 2023, Youth Services staff offered over 375 programs to the Marathon County community! The team is looking forward to the new year ahead.



Adult Services also ended 2023 on a high note. Planning is in full swing for spring and summer programs, including plans for programming during the solar eclipse in April. Collection Development Specialists, Kate and Tara, worked diligently to complete their budgets for 2023 and finish weeding. Jordan and Kathy supported the team with various projects, including end of year weeding projects. Allycia, Ben, and Chad worked together to support various strategic planning initiatives on social media, the library website, and MCPL newsletters. Jailin sent out a survey to participants in our Homebound Program to gather their feedback on this important service. Adult Services Librarian, Julie K., visited with Ben Clark from the Marathon County Historical Society; the two discussed MCPL's digitization project and other collaborative ideas. In 2024, we hope to share more of MCPL's rich history with patrons through displays and programs.

The Library Services team attended the MCPL Staff Development Day on December 1. The entire team also met individually with the Library Services Manager to receive annual performance reviews during the month of December.

-Katelyn S, Library Services Manager

Branches

Excitement for the new library building continues in Athens. Shahara and Kitty attended the Ribbon Cutting Ceremony for the Athens Municipal building on 12/9. Over 100 people were present. The Athens staff gave tours of the library and connected with community members. Kitty was also interviewed by WKEB from Medford, WI, and The Record Review.

Hatley hosted their always popular escape room program from Friday, December 22nd – Saturday, December 30th. Each day had an easier and a harder themed room. Many of the groups that came through had not done these with us before and many had not been to the Hatley Library!! Over the 6 days we held them we a total of 126 participants!! This program is always a great success and we hope to continue using the Breakout EDU kits that we are able to borrow from WVLS and IFLS. We have another week of these planned for DC Everest's Spring Break!



On December 7th, Ashley Hagenow the 76th Alice in Dairyland came to the Spencer Library. Ashley talked about the different agriculture businesses in Wisconsin and what her role is as Alice in Dairyland. Ashley also brought along what was needed to let us all try to make butter. The Spencer FFA and Food Consumer classes joined in this presentation. There was a total of 48 people attending.

Craft programs were very popular in December and were held at many locations. Patrons could be found creating folded books and newspaper animal collages in Rothschild, yarn gnomes and tin can ornaments in Hatley, snow globes and snowflakes in Athens, and scrapbook paper bows in Stratford. Patron can look forward to more creative crafts in 2024!

Visitors to all of our branch libraries enjoyed seeing the beautifully attired dolls of the Cultural Threads: Expressing Identity through Traditional Clothing exhibit. A portion of the exhibit, presented by Mosaic of North Central Wisconsin, visited each branch the first two weeks of December.

The Stratford Branch received a new café table for patrons to use. It is already being well used, and we are very thankful for the lovely update! Additionally, the Edgar Branch received a new shelf to hold adult fiction.

Various creative book displays were hosted in all locations, including ones like “De-Stress December,” “You can overbook your winter break, but you can’t do it to your shelves,” “A Season For Reading,” and “Brr...illiant Books” in addition to the many wonderful Christmas, winter, and December holiday books at each location.

Many branch staff members attended the Staff Development Day on Friday, December 1st.

Annual performance appraisals were presented and entered into Workday for all branch staff.

-Laura W, Branch Team Lead

Library Services Statistics & Activities

News

- Maria P. completed her semester-long practicum in December; her final project was to facilitate a themed Story Time and craft, which she completed successfully on Dec 8—congrats, Maria!
- Chad and Tara were awarded scholarships to attend the 2024 Public Library Association Conference by WVLS
- The Library Services team attended the MCPL Staff Development Day on Dec 1
- The Youth Services Team held their monthly meeting on Dec 19
- The Team Leads meeting was held on Dec 13 (attended by Taylor and Julie)
- Library Services participated in professional development opportunities throughout the month
- Library Services curated book displays and booklists for patrons throughout the month
- Allycia ran a marketing campaign for strategic planning initiatives throughout the month
- Allycia completed a marketing campaign to celebrate the new Athens branch location
- Allycia began a marketing campaign to share MCPL-wide efforts to create opportunities for teens to interact with the library
- Allycia was interviewed by Channel 9 News about generational library use
- Ben reactivated digital displays for the staff training room and event posters on the second floor—this project is ongoing
- Ben worked with WVLS to review and renew the mcpl.us domain and hosting
- Ben collected and reported usage data on Aspen browse categories for the Support Services Team
- Ben assisted WVLS to troubleshoot Aspen patron account errors (Aspen has since implemented a patch for this issue)
- Ben reviewed print server configuration with the Support Services Manager
- Chad appeared on WXCO Bull Falls Radio 98.9FM/1230AM on Dec 5 and 19 to talk about upcoming library programs, library resources, and the strategic plan
- Jailin received survey responses from patrons in the Homebound program throughout the month
- Jailin continued working on the WVLS Aspen Grouping and Forthcoming Fiction workgroups
- Jailin continued working on the obituary index project
- Jailin created a food assistance spreadsheet to support staff helping patrons
- Jordan assisted Collection Development specialists with weeding projects
- Jordan is working with Sarah M. to arrange the transfer of Mosinee-specific historical newspapers from Wausau to Mosinee
- Julie reached out to WVLS about indexing digitized obituaries
- Julie began planning for a MCPL history display and program in 2024
- Julie met with the Marathon County Historical Society to discuss MCPL history and future collaborations
- Kathy continued working on the Aspen Grouping Project
- Kathy supported the Library Services team by helping with various projects
- Kate attended the Hachette 2024 preview



**COUNTY OF MARATHON
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Monday, December 18, 2023, at 12:00 noon
Library Headquarters, Wausau Community Room.**

Persons wishing to attend the meeting by computer or phone may log or call into the meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/196658869> or number **1 877 309 2073**. Access Code for dialing in 196-658-869.

When you enter the meeting, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

1. (12:00 p.m.) **Call to Order**
2. **Acknowledgement of Visitors**
3. **Approval of Minutes**
4. **Bills and Services Report**
5. (10 minutes) **Public Comments** *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for concerned citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
6. (15 minutes) **Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) **Library Service Highlight: Interlibrary Loan – For Discussion and Informational Purposes Only**
8. **MOTION TO GO INTO CLOSED SESSION (roll call vote suggested)**
 - A. Pursuant to §§ 19.85(1) (c) for the purpose of conducting a performance evaluation of the Director.
9. **MOTION TO RETURN TO OPEN SESSION (roll call vote not suggested)**
Announcements and/or Action Regarding Closed Session Discussions
10. **Announcements**
11. **Request for Future Agenda Items**
12. **Next Meeting Dates**
 - Monday 01/22/2024
 - Monday 02/19/2024
 - Monday 03/18/2024
 - Monday 04/15/2024

13.

Adjournment

Signed: _____


Library Director or Designee

*All times are approximate and subject to change

*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting.

EMAILED TO: Wausau Daily Herald, City Pages, and

EMAILED TO: Other Media Groups

EMAILED BY: H. Wilde

EMAILED DATE: December 12, 2023

EMAILED TIME: 8:02 a.m.

NOTICE POSTED AT COURTHOUSE

BY: _____

DATE: _____

TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, December 18, 2023.

Present: Kari Sweeney, Gary Gisselman, LeeAnn Podruch, Reid Rayome, Andrea Sheridan, Leah Giordano

Absent: Becky Buch, Brent Jacobson

Others: Alexander Johnson, Katelyn Sabelko, Heather Wilde, Stephanie Martell and one additional visitor. Remote visitors: Marla Sepnafski

The meeting was called to order at 12:00 p.m. by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY GARY GISSELMAN TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE NOVEMBER 2023 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY REID RAYOME TO APPROVE THE NOVEMBER 20, 2023, BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – None

Other Board Members – Trustees Rayome and Sheridan attended the ribbon cutting event in Athens and reported that it looks nice and there was a good turnout with many positive comments.

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The Strategic Plan is going well after a one-month shift in the timeline. December 21st is the final date for the online survey and community Q & A boards.
- Proposed vision and mission statements from the Strategic Plan process can be shared at the January Board meeting.
- February 6th the Director will be attending Legislative Day in Madison. WVLS provides scholarships and a bus for those wishing to attend.
- Director Giordano and MCPL managers are participating in NICE groups to work with other area library representatives to look at the possibility of Northern Waters Library Service and Wisconsin Valley Library Service sharing an ILS (Integrated Library System).

Board Committees – None

Friends of the Library – The Friends are working on a plan to add shelving to their sales area.

MCPL Foundation – None

Wisconsin Valley Library Service – Trustee Sweeney shared that she plans to attend Legislative Day.

Library Service Highlight: Interlibrary Loan (ILL) - Presented by Ashley Hetzel, Library Assistant

- ILL is a way for patrons to get materials that are not available in our consortium.
- Requested materials need to meet certain requirements, including a publish date over two years, a value greater than \$10, and the item must be less than 75 years old.
- Items can be requested from participating libraries in Wisconsin, Minnesota, South Dakota and North Dakota.
- Patrons are allowed to request up to 5 items per month.
- Patrons can view what's available thru Interlibrary Loan (WISCAT) on MCPL's website and can fill out a form to request items.
- So far in 2023, MCPL has borrowed 713 ILL items from other libraries and lent out 997 items.

A MOTION WAS MADE BY REID RAYOME; SECONDED BY KARI SWEENEY TO CONVENE IN CLOSED SESSION. MOTION CARRIED.

A. Pursuant to §§ 19.85(1) (c) for the purpose of conducting a performance evaluation of the Director.

B. Roll call vote:

Andrea Sheridan	Yes
LeeAnn Podruch	Yes
Gary Gisselman	Yes
Reid Rayome	Yes
Kari Sweeney	Yes
Brent Jacobson – not present	
Becky Buch- not present	

A MOTION WAS MADE BY REID RAYOME; SECONDED BY KARI SWEENEY TO RETURN TO OPEN SESSION. MOTION CARRIED.

A MOTION WAS MADE BY REID RAYOME; SECONDED BY LEEANN PODRUCH TO APPROVE THE PERSONNEL EVALUATION AS DISCUSSED. MOTION CARRIED.

Announcements - None

Request for Future Agenda Items – Strategic Plan updates will be added to the agenda as available.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY REID RAYOME TO ADJOURN AT 12:56 P.M. MOTION CARRIED.



Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for January 22, 2024.



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

OFFICIAL NOTICE AND AGENDA

**A meeting of the Marathon County Public Library Board of Trustees,
Monday, November 20, 2023, at 12:00 noon
Library Headquarters, Wausau Community Room.**

Persons wishing to attend the meeting by computer or phone may log or call into the meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/444506653> or number [1 866 899 4679](tel:18668994679). Access Code for dialing in 444-506-653.

When you enter the meeting, PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!

AGENDA

1. (12:00 p.m.) **Call to Order**
2. **Acknowledgement of Visitors**
3. **Approval of Minutes**
4. **Bills and Services Report**
5. (10 minutes) **Public Comments** *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for concerned citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
6. (15 minutes) **Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) **Meeting Room Policy Update – For Discussion and Possible Action**
8. (10 minutes) **Library Service Highlight: New Self Checkouts – For Discussion and Informational Purposes Only**
9. **Announcements**
10. **Request for Future Agenda Items**
11. **Next Meeting Dates**
 - Monday 12/18/2023
 - Monday 01/22/2024
 - Monday 02/19/2024
 - Monday 03/18/2024
12. **Adjournment**

Signed: _____

Library Director or Designee

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EMAILED TO: Wausau Daily Herald, City Pages, and
 EMAILED TO: Other Media Groups
 EMAILED BY: H. Wilde
 EMAILED DATE: November 14, 2023
 EMAILED TIME: 11:00 a.m.

NOTICE POSTED AT COURTHOUSE

BY: _____

DATE: _____

TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, November 20, 2023.

Present: Kari Sweeney, Becky Buch (remote), Gary Gisselman, Brent Jacobson (remote), LeeAnn Podruch, Reid Rayome, Andrea Sheridan, Leah Giordano

Absent:

Others: Alexander Johnson, Katelyn Sabelko, Heather Wilde, Stephanie Martell and one additional visitor. Remote visitors: Marla Sepnafski

The meeting was called to order at 12:00 p.m. by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY REID RAYOME; SECONDED BY LEEANN PODRUCH TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE OCTOBER 2023 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY GARY GISSELMAN TO APPROVE THE OCTOBER 16, 2023, BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – The annual performance review of the Director will occur in December.
Membership of trustees on the standing committees will be reviewed at either the December or January meeting.

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The Athens branch is in its new location at 203 Alfred St. Due to the hard work of staff members, the movers were only needed for three days. There will be a ribbon cutting at the new building on December 9th from noon to 2pm.
- The new self-checkout machines are operational.
- The library's annual staff development day will be on December 1st.
- The Strategic Plan was delayed for a month but is now in progress. There is a link on the library website for the public to fill out a survey, invites went out for in person and virtual community conversations and Q&A boards are at all locations.
- Witmer Furniture recently donated and delivered a cubby shelving unit for the children's area. It will be used for Traveling Tales, bags with themed books and activities. Witmer Furniture is working on additional shelving units for the library.

Board Committees – None

Friends of the Library –

- The first weekend of November the Friends of the Library had their big sale and brought in \$4657.
- At their next meeting the Friends will consider the library's request for 2024 programming funds.

MCPL Foundation – None

Wisconsin Valley Library Service – The Board met November 18th. Kari Sweeney noted that there is a high level of collaboration within the state between the libraries and library systems, aimed at enhancing the patron experience.

Meeting Room Policy Update - The meeting room policy was updated to change the Conference Room from a public meeting space to a study room. This change gives more flexibility for the use of this space and will likely increase its use. The update also includes changes to increase uniformity with other policies.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY ANDREA SHERIDAN TO APPROVE THE MEETING ROOM POLICY AS PRESENTED. MOTION CARRIED.

Library Service Highlight: New Self Checkouts - Presented by Alexander Johnson, Support Services Manager

- The new self-checkout machines are a conduit to the Sierra software that is used by the library system to track materials and patron use. This is done via the RFID tags placed in library materials that contain miniature radios that identify items.
- Machines like this are usually expected to last for 10 years. The previous machines were installed in 2006 and were no longer consistently working.
- The library received three quotes for new machines and chose FE Technologies based on these factors:
 - Product price up front
 - Maintenance price over time
 - References
 - Features
- Installation has proceeded so core functions are online.
- Going forward the library may adjust the light features, refine customer messages and/or add cash handling capabilities.

Announcements - None

Request for Future Agenda Items – None

A MOTION WAS MADE BY GARY GISSLEMAN; SECONDED BY REID RAYOME TO ADJOURN AT 12:34 P.M. MOTION CARRIED.

A handwritten signature in black ink, appearing to read "L. Jordan", is written over a horizontal line.

Library Director or Designee



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WAUSAU, WISCONSIN**

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When you enter the meeting, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

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2. **Acknowledgement of Visitors**
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 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) **January 2024 Meeting Date Change – For Discussion and Possible Action**
8. (10 minutes) **2024 MCPL Holiday Closures – For Discussion and Possible Action**
9. **Announcements**
10. **Request for Future Agenda Items**
11. **Next Meeting Dates**
 - Monday 11/20/2023
 - Monday 12/18/2023
12. **Adjournment**

Signed: _____

Library Director or Designee

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EMAILED TO: Wausau Daily Herald, City Pages, and
 EMAILED TO: Other Media Groups
 EMAILED BY: H. Wilde
 EMAILED DATE: October 12, 2023
 EMAILED TIME: 9:05 a.m.

NOTICE POSTED AT COURTHOUSE

BY: _____

DATE: _____

TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, October 16, 2023.

Present: Kari Sweeney, Becky Buch (remote), Gary Gisselman, Brent Jacobson, LeeAnn Podruch, Reid Rayome, Leah Giordano

Absent: Andrea Sheridan

Others: Alexander Johnson, Heather Wilde, Stephanie Martell, David Hahn Remote visitors: one additional remote visitor

The meeting was called to order at 12:00 p.m. by Kari Sweeney.
Kari Sweeney welcomed visitors at the meeting.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY REID RAYOME TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE SEPTEMBER 2023 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY BRENT JACOBSON TO APPROVE THE SEPTEMBER 18, 2023, BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – The MCPL Board of Trustees was presented with the Lee Burress Intellectual Freedom Award from the Wisconsin Council of Teachers of English. Kari Sweeney, Reid Rayome and Gary Gisselman accepted the award on October 13th.

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The library will be fully staffed on October 30th.
- Kitty R. is the new branch coordinator at Athens and is working on the layout of the shelving in the new location. Movers will be moving items to the new location the week of November 6th.

Board Committees – None

Friends of the Library – The members-only sale is this Saturday, October 21st. The next Friends meeting is October 23rd.

MCPL Foundation – The next Foundation meeting is in November.

Wisconsin Valley Library Service – The next WVLS Board meeting will be in November. Next week is the Wisconsin Library Association conference in Middleton.

January 2024 Meeting Date Change Due to Marathon County having a staff day on January 15, 2024, the Board of Trustees meeting will move to January 22, 2024.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY LEEANN PODRUCH TO MOVE THE JANUARY BOARD MEETING TO JANUARY 22, 2024. MOTION CARRIED.

2024 MCPL Holiday Closures – In 2024 MCPL will discontinue floating holidays for staff and align with the standard county holiday schedule by closing the day after Thanksgiving and New Year's Eve.

A MOTION WAS MADE BY BRENT JACOBSON; SECONDED BY BECKY BUCH TO APPROVE THE 2024 MCPL HOLIDAY CLOSURE SCHEDULE. MOTION CARRIED.

Announcements - None

Request for Future Agenda Items - None

A MOTION WAS MADE BY BRENT JACOBSON; SECONDED BY REID RAYOME TO ADJOURN AT 12:15 P.M. MOTION CARRIED.


Library Director or Designee