



V-Cat Council Meeting

Thursday, September 7, 2023

9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

*This meeting will be held at the WVLS office. Remote meeting connection information is available below. **Council members should contact Katie Zimmermann at ils.admin@wvls.org by Tuesday, September 5 to confirm attendance online or in person.***

Following the meeting, in person attendees are welcome to gather for lunch. No business will be conducted, and no official actions will be taken during this time.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chair, Peggy O' Connell)

1. **Roll Call** (ILS Administrator, Katie Zimmermann)
2. **Consent Agenda** (Chair)
 - a. Review Consent Agenda Items
 - i. Approval of Agenda
 - ii. Approval of Previous Meeting Minutes: June 2023
 - b. **Action:** Approval of Consent Agenda
(Note: This can be done with one motion for both the agenda and minutes together.)
3. **Financial Reports**
 - a. **Report:** Review of Financial Reports for May - July 2023 (ILS Administrator)
 - b. **Action:** Acceptance of Financial Reports (Chair)
4. **Committees**
 - a. **Bibliographic and Interface Committee** (Committee Chair, Chris Luebbe)
 - i. **Report**
 - b. **Cooperative Circulation Committee** (Committee Co-Chairs, Jenny Jochimsen & Virginia Roberts)
 - i. **Report**
 - ii. **Recommendation:** Updated V-Cat Damaged and Missing Pieces Guidelines
 - iii. **Action:** Approval of Updated V-Cat Damaged and Missing Pieces Guidelines
 - iv. **Recommendation:** V-Cat Billable Damage Guidelines
 - v. **Action:** Approval of V-Cat Billable Damage Guidelines

- c. **ILS Evaluation and Review Committee** (Committee chair, Alexander Johnson)
 - i. **Report and Appendices**
 - ii. **Recommendation**

- 5. **NICE (Northern Wisconsin ILS Consortium Exploration) Project Report** (ILS Administrator)
 - a. **Report:** NICE Project Report Presentation
 - b. **LSTA 2023-2024 Grant:** NWLS/WVLS Improved Discovery Solutions Joint ILS Consortium Exploration Grant

Break – 15 minutes

- 6. **Report of the ILS Admin** (ILS Administrator)
 - a. **Report**
 - b. **Recommendation:** Update to V-Cat Circulation Guideline on Overrides
 - c. **Action:** Approval of Updated V-Cat Circulation Guideline on Overrides Recommendation

- 7. **V-Cat Training Report** (ILS Administrator and ILS Support Specialist)
 - a. **Fall 2023 Training Schedule**

- 8. **Report of ILS Support Specialist** (ILS Support Specialist)
 - a. **Report**
 - b. **Recommendation:** Volume Field Recommendation
 - c. **Action:** Approval of Volume Field Recommendation
 - d. **Recommendation:** Updated Multi-Item Sets Recommendation
 - e. **Action:** Approval of Updated Multi-Item Sets Recommendation

- 9. **Recommendation Review** – Topic TBD (ILS Administrator)

- 10. **Aspen Appetizer** – Using the Audience search filter in Aspen (ILS Administrator and ILS Support Specialist)

- 11. **Sierra Snack** – Patron Blocks (ILS Administrator and ILS Support Specialist)

- 12. **Request for items to include on the next meeting agenda** (Chair)

- 13. **Upcoming Meetings** (Chair)

- 14. **Action:** Adjournment (Chair)

Remote Meeting Connection Information

Remote Meeting Link:

<https://us02web.zoom.us/j/89153426577?pwd=TUdBM25ETWIZa2RUT0Q5V3N5dWx6dz09>

Meeting ID: 891 5342 6577

Meeting Passcode: 38655264

Dial in: 646 931 3860 OR 312 626 6799

Find your local number: <https://us02web.zoom.us/j/kdpCGpJMnr>

In the event of technical difficulties, remote meeting arrangements may change. Council members are asked to check their email for an updated meeting link. Attendees may also call 715-261-7250 for updated information.

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

Council members should contact Katie Zimmermann at ils.admin@wvls.org by the end of the day on Tuesday, September 5 to confirm attendance online or in person.

Proxy assignment notifications must be made prior to the start of the meeting. To ensure notifications are documented and noted, please make an effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Peggy O'Connell (director@minocqualibrary.org) by the end of day Wednesday, September 6, 2023.

Any person planning to attend this meeting who needs special accommodations in order to participate, should notify the WVLS office at help@librarieswin.org