

## Wisconsin Valley Library Service - ACCOUNTS PAYABLE - February 2018

Name	Memo	Amount	
<b>2-0000--STATE AID</b>			
<b>2-6100--Salaries</b>			
Peoples State Bank	February Payroll; 2/2/18	16,028.04	
	February Payroll; 2/16/18	15,899.27	<b>\$31,927.31</b>
<b>2-6130--Employee Benefits</b>			
<b>2-1000--Dental Insurance</b>			
WPS	Dental Premium for March 2018	658.09	
<b>2-1100--FICA Tax Expense</b>			
US Dept of Treasury	Social Security and Medicare; 2/2/18	1,141.14	
	Social Security and Medicare; 2/16/18	1,131.23	
<b>2-1200--Health Insurance</b>			
Dept Of Employee Trust Funds	Health Insurance Premium; March 2018	11,184.91	
<b>2-1300--Life Insurance</b>			
Minnesota Life Insurance Co.	Life Insurance Premium; March 2018	9.24	
<b>2-1400--Retirement</b>			
WI Retirement Fund	Contribution for February 2018	1,903.45	<b>\$16,028.06</b>
<b>2-6210--Communications</b>			
Marathon County Clerk	Telephone Charges; December 2017	37.47	
	Telephone Charges; January 2018	45.39	<b>\$82.86</b>
<b>2-6220--Office Supplies</b>			
Anne Hamland	Reimbursement; Nonproject.com (Infographics)	9.99	
Marla Sepnafski	Reimbursement; Meeting Supplies (Water)	8.36	
Quill Corporation	Calculator	89.99	<b>\$108.34</b>
<b>2-6240--Postage/Delivery Services</b>			
Waltco, Inc.	Fuel Surcharge; February 2018	949.70	
	Central Sort; February 2018	2,884.00	
	Courier Service; February 2018	7,702.31	<b>\$11,536.01</b>
<b>2-6250--Staff Travel</b>			
Chris Heitman	Mileage Reimbursement; Tech Support; Antigo	81.18	
	Mileage Reimbursement; Tech Support; Medford	48.51	
	Mileage Reimbursement; Tech Support; Neillsville	75.74	
Kris Adams Wendt	Mileage Reimb.; WVLS BOT Meeting; January	34.88	<b>\$240.31</b>

Name	Memo	Amount	
<b>2-6260--Board Travel</b>			
Douglas Lay	Mileage Reimb.; WVLS BOT Meeting; January	16.35	
Eileen Grunseth	Mileage Reimb.; WVLS BOT Meeting; January	82.84	
Kris Adams Wendt	Mileage Reimb.; WVLS BOT Meeting; January (PK)	34.88	
Pat Pechura	Mileage Reimb.; WVLS BOT Meeting; January	82.84	
Peggy Jopek	Mileage Reimb.; WVLS BOT Meeting; January	38.15	
Tom Bobrofsky	Mileage Reimb.; WVLS BOT Meeting; January	65.40	<b>\$320.46</b>
<b>2-6290--Insurance, Dues, Audit</b>			
Benefit Advantage 1	Cafeteria Plan Administration Fee; February 2018	50.00	
Liberty Mutual	Insurance Policy Renewal; Business Auto	237.00	
	Insurance Policy Renewal; General Liability	332.00	
	Insurance Policy Renewal; Umbrella	450.00	
	Insurance Policy Renewal; Workers Compensation	1,535.00	
Marsh & McLennan Agency	Insurance Policy Renewal; Cyber Liability	1,653.15	
	Insurance Policy Renewal; Director's & Officers Liab.	1,481.00	
People's State Bank	Direct Deposit Fee; February 2018	40.00	<b>\$5,778.15</b>
<b>2-6350--Workshops</b>			
Nicolet Fed. Library System	Wild Wisconsin Winter Web Conference; 2018	225.00	<b>\$225.00</b>
<b>2-6400--Service Contracts</b>			
	GJE; V-Cat Central Site Maintenance Fee	37.51	<b>\$37.51</b>
<b>2-6490--Library Materials</b>			
Information Today	Periodical Subscription Renewal	109.95	
VOYA	Periodical Subscription Renewal (2)	124.00	
WiLS	WPLC System Member Share; 2018	4,246.00	<b>\$4,479.95</b>
<b>2-6800--Outlay</b>			
Dell Marketing	Latitude Laptop Computer (JM)	1,737.00	<b>\$1,737.00</b>
<b>2-7900--Encumbered</b>			
	GJE; Payroll Withholding (Vacation for IC)	3,000.00	<b>\$3,000.00</b>
<b>2-8000--IT Expense</b>			
	GJE; IT Support; 2018	5,000.00	<b>\$5,000.00</b>
<b>Total 2-0000--State Aid</b>			<b>\$80,500.96</b>
<b>5-0000--V-CAT PROJECT ACCOUNTS</b>			
<b>5-6100--V-Cat Administration</b>			
	GJE; V-Cat Administration Fee; 2018	64,500.00	<b>\$64,500.00</b>

Name	Memo	Amount	
<b>5-6220--V-Cat Supplies</b>			
Marla Sepnafski	Reimbursement; Meeting Refreshments	25.00	<b>\$25.00</b>
<b>5-6360--Hardware/Software/Equipment Maintenance</b>			
	GJE; Technology Fee; 2018	15,000.00	
E-Solutions	E-Commerce Fee; February 2018	158.55	<b>\$15,158.55</b>
<b>Total 5-0000--V-Cat Project Accounts</b>			<b>\$79,683.55</b>
<b>6-0000--LEAN WI PROJECT ACCOUNTS</b>			
<b>6-6210--Lean WI Communications</b>			
Dude Solutions	Technology Essentials; Software Fee; 2018	4,400.00	<b>\$4,400.00</b>
<b>6-6290--Lean WI Insurance, Dues and Audit</b>			
Liberty Mutual	Insurance Policy Renewal; Inland Marine (off premise equipment)	908.00	<b>\$908.00</b>
<b>Total 6-0000--Lean WI Project Accounts</b>			<b>\$5,308.00</b>
<b>7-0000--PASS THROUGH ACCOUNTS</b>			
<b>7-003--P/T Delivery</b>			
Waltco, Inc.	Fuel Surcharge; February 2018	197.11	
Waltco, Inc.	Courier Service; February 2018	1,598.58	<b>\$1,795.69</b>
<b>Total 7-0000--Pass Through Accounts</b>			<b>\$1,795.69</b>
<b>8-0000--IT BUDGET ACCOUNTS</b>			
<b>8-6210--IT Communications</b>			
WiscNet	Power Usage; July-December 2017	2,707.27	
	Rack Space; July-December 2017	3,900.00	<b>\$6,607.27</b>
<b>8-6490--IT Digital Content</b>			
WiLS	WPLC Buying Pool; 2018 Member Library Shares	57,827.00	<b>\$57,827.00</b>
<b>8-6800-005--IT P/T Equipment</b>			
Dell Marketing	1 Optiplex (Tomahawk)	720.00	
	1 Latitude (Gilman)	1,136.80	<b>\$1,856.80</b>
<b>Total 8-0000--IT Budget Accounts</b>			<b>\$66,291.07</b>

Name	Memo	Amount	
<b>9-0000--ALL OTHER INCOME ACCOUNTS</b>			
<b>9-6660--Payroll Liabilities</b>			
Dept of Employee Trustee Funds	Health Insurance Premium; March 2018	1,408.80	
	Credit for February 2018	(213.53)	
	GJE; Vacation for IC	904.00	
	GJE; FICA on Vacation for IC	298.66	
		<u>298.66</u>	<b>\$2,397.93</b>
<b>Total 9-0000--All Other Income Accounts</b>			<b>\$2,397.93</b>
<b>GRAND TOTAL</b>			<b>\$235,977.20</b>