

Wisconsin Valley Library Service - ACCOUNTS PAYABLE - January 2018

Name	Memo	Amount	
2-0000--STATE AID			
2-6100--Salaries			
Peoples State Bank	January Payroll; 1/5/18	17,272.45	
	January Payroll; 1/19/18	16,248.08	\$33,520.53
2-6130--Employee Benefits			
2-1000--Dental Insurance			
WPS	Dental Premium for February 2018	950.63	
2-1100--FICA Tax Expense			
US Dept of Treasury	Social Security and Medicare; 1/5/18	1,227.26	
	Social Security and Medicare; 1/19/18	1,149.10	
2-1200--Health Insurance			
Dept Of Employee Trust Funds	Health Insurance Premium; February 2018	13,849.49	
2-1300--Life Insurance			
Minnesota Life Insurance Co.	Life Insurance Premium; February 2018	8.30	
2-1400--Retirement			
WI Retirement Fund	Contribution for January 2018	1,928.24	\$19,113.02
2-6210--Communications			
Associated Bank (CC)	Ringcentral; Fax Charges; January 2018	14.99	\$14.99
2-6220--Office Supplies			
Associated Bank (CC)	ClipArt; Subscription Renewal	142.74	
	Panera Bread; 2017 WVLS Youth Services Workshop	95.66	
	Trigs; 2017 WVLS Youth Services Workshop	30.69	
	Trigs; 2017 WVLS Youth Services Workshop	10.99	
	Walmart; 2017 WVLS Youth Services Workshop	19.23	
	Walmart; 2017 WVLS Youth Services Workshop	14.03	
Jamie Matczak	File Cabinet	70.00	
	File Organizer	13.22	
	White Board	58.90	
Quill Corporation	Copier Paper; Legal Pads	70.96	\$526.42
2-6240--Postage/Delivery Services			
Associated Bank (CC)	USPS; Postage Stamps	245.00	
Waltco, Inc.	Fuel Surcharge; January 2018	868.82	
	Central Sort; January 2018	2,884.00	
	Courier Service; January 2018	7,702.31	\$11,700.13

Name	Memo	Amount	
2-6250--Staff Travel			
Anne Hamland	Mileage Reimbursement; WVLS Staff Meeting	109.00	
Associated Bank (CC)	Best Western East Town; WLA LD&L Committee Mtg.	82.00	
Chris Heitman	Mileage Reimbursement; Tech Support; Abbotsford	36.86	
Jamie Matczak	Mileage Reimbursement; WVLS Staff Meeting	94.05	
Joshua Klingbeil	Mileage Reimbursement; Tech Support; Colby	39.16	
	Mileage Reimbursement; Tech Support; Antigo	36.60	
	Mileage Reimb.; WVLS Listening Session; Merrill	22.15	
	Mileage Reimb.; Tech Support; Loyal and Colby	64.47	
	Mileage Reimbursement; Tech Support; Rhinelander	66.45	
Kris Adams Wendt	Mileage Reimb.; New Library Dedication; Eagle River	31.03	
Wisconsin Library Association	Library Legislative Day Registration (JM)	25.00	\$606.77
2-6290--Insurance, Dues, Audit			
Benefit Advantage 1	Cafeteria Plan Administration Fee; January 2018	50.00	
	Flex Administration; Renewal Fee	18.00	
People's State Bank	Direct Deposit Fee; January 2018	40.00	
WiLS	Cooperative Purchasing; Annual Membership Fee	199.00	
WI Department of Revenue	Business Tax Registration Renewal (2018-2019)	10.00	
Wisconsin Library Association	Annual Memberships; 15 Trustee; 1 Institutional	1,005.00	\$1,322.00
2-6350--Workshops			
Associated Bank (CC)	Jefferson Street Inn; 2017 Youth Services Workshop Lodging/Parking for Speaker	85.00	
Associated Bank (CC)	Jefferson Street Inn; 2017 Youth Services Workshop Lodging for Speaker	82.00	
Kris Adams Wendt	Reimb.; 2017 Youth Services Workshop Supplies	13.52	\$180.52
2-6360--Equipment; Maintenance and Supplies			
Quill Corporation	Ink Cartridges	782.79	\$782.79
2-6400--Service Contracts			
Associated Bank (CC)	Quickbooks; Payroll Updates; January 2018	49.00	
	Quickbooks; Online Service; January 2018	40.00	
	Quickbooks; Online Payroll Service; January 2018	18.00	\$107.00
2-6490--Library Materials			
ProQuest	Ancesry Library Database; Subscription Renewal	5,810.00	\$5,810.00
Total 2-0000--State Aid			\$73,684.17
5-0000--V-CAT PROJECT ACCOUNTS			
5-6360--Hardware/Software/Equipment Maintenance			
E-Solutions	E-Commerce Fee; January 2018	178.09	\$178.09

Name	Memo	Amount	
Total 5-0000--V-Cat Project Accounts			\$178.09
6-0000--LEAN WI PROJECT ACCOUNTS			
6-6210--Lean WI Communications			
Associated Bank (CC)	Amazon; Cloud Storage; January 2018	39.87	
	Help Scout; Licensing Fee; January 2018	280.00	
	Novatel Systems Lending Software; January 2018	<u>10.00</u>	\$329.87
Total 6-0000--Lean WI Project Accounts			\$329.87
7-0000--PASS THROUGH ACCOUNTS			
7-001--P/T V-Cat Materials; Supplies			
Symboloby Inc.	Item Barcodes (52,200)	<u>1,128.30</u>	\$1,128.30
7-002--P/T Workshop Registrations/Expenses; Movie Licenses			
Associated Bank (CC)	Panera Bread; WVLS Youth Services Workshop	<u>71.00</u>	\$71.00
7-003--P/T Delivery			
Waltco, Inc.	Fuel Surcharge; January 2018	180.33	
Waltco, Inc.	Courier Service; January 2018	<u>1,598.58</u>	\$1,778.91
Total 7-0000--Pass Through Accounts			\$2,978.21
8-0000--IT BUDGET			
8-6210--IT Communications			
Associated Bank (CC)	Boomerang; Web Application; January 2018	30.00	
	Google Apps; January 2018	160.00	
	Hubspot/Sidekick; Web Application; January 2018	10.00	
Sprint	Hotspots; October 27 - December 26, 2017	<u>287.94</u>	\$487.94
8-6360--IT Equipment, Maintenance and Supplies			
Associated Bank (CC)	Cables & Kits; Ethernet Patch Cables	<u>198.50</u>	\$198.50
8-6400--IT Software Licenses			
Associated Bank (CC)	Liveplan; January 2018	<u>19.95</u>	\$19.95
8-6800-005--IT P/T Equipment			
Dell Marketing	3 Latitude; 6 OptiPlex (Antigo)	7,730.40	
	1 Optiplex; Withee	720.00	
	2 Optiplex; Crandon	1,440.00	

Name	Memo	Amount	
Sprint	Hotspots; October 27 - December 26, 2017	<u>341.91</u>	\$10,232.31
Total 8-0000--IT Budget			\$10,938.70
GRAND TOTAL			\$88,109.04