

V-Cat Meeting Minutes

Thursday, April 2, 2015, 9:30 a.m.

Marathon County Public Library, 300 N. First St., Wausau, WI

Call to Order:

K. Metzke called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was present.

Members Present:

C. Taylor, V. Calmes, M. Gobert, S. Bedroske, K. Heiting (via GoToMeeting), D. Korenuk, K. Metzke, C. Lemerande, E. Siverling, B. Schemenauer, A. LaRoche, E. Schwartz (via GoToMeeting), S. Lehr, J. Gustavson, V. Roberts (via GoToMeeting), T. Blomberg, J. Beloungy, E. Brewster, M. Dunn, C. Celestina-Smith, L. Peterson (via GoToMeeting), E. Schwartz.

Also present:

A. Mroczenski, K. Adams Wendt, B. Krombholz, M. Sepnafski, D. Litzer, M. Stachowiak, K. Wegner, and I. Christman.

Absent:

C. Lemerande (proxy M. Dunn) and M. Taylor

Approval of the Agenda:

C. Taylor moved to approve the order of the April 2, 2015 V-Cat meeting agenda. S. Bedroske seconded. Motion carried.

Approval of the February 5, 2015 Minutes:

M. Dunn moved to approve the February 5, 2015 V-Cat meeting minutes. J. Gustavson, seconded. Motion carried.

V-Cat Financial Report:

K. Metzke asked if there were questions regarding the V-Cat financial report documents distributed in advance of the meeting. A question was asked about \$300 listed in the receipts. I. Christman explained that WVLS applied for and received a \$300 WILIUG (Wisconsin/Illinois Innovative Users Group) scholarship to attend the 2015 IUG conference in Minnesota. A. LaRoche moved to approve the financial reports and summary as presented. E. Siverling seconded. Motion carried.

Appointment of New Bib Committee Chair and Member: K. Metzke reported that S. Stevens resigned from the V-Cat Bibliographic Committee and appointed current Bibliographic Committee member, Chris Luebbe as the new Chair, and E. Grunseth as a new committee member.

Bibliographic / Interface Committee: I. Christman reported on the RDA/Z39.50 Cataloging workshop offered as two sessions in March 2015 for all V-Cat Member libraries. The Survey Monkey evaluations were shared. Christman summarized the results by noting that the majority of attendees found these workshops to be very helpful and the presentations to be very clear and well organized. I. Christman thanked the two trainers, Kathy Setter and Julie Woodruff, from the Indianhead Federated Library System. The workshop evaluations will be shared with the trainers as well. B. Krombholz announced that he will be placing the recording from this workshop on the V-Cat website and will announce when that is available.

The next steps for the RDA/Z39.50 training process will be to update the instruction sheets and share them with the V-Cat Council via the listserv. Christman reported that a member library asked if using Z39.50 was mandatory. Z39.50 is an option for cataloging, but the MarcAlert process will continue to be supported by WVLS. Libraries should not feel obligated to use Z39.50.

Christman announced that the Committee would meet next week with one of the vendors regarding Authority Control and RDA Enhancement. A sample file has been submitted and will be reviewed by the committee in order to fine-tune the profiles. The Committee will also do a final review of the Sierra Index rule additions before submitting this list to Innovative.

Cooperative Circulation Committee Report:

C. Taylor noted that she is preparing a summary report about the Holds Consultation with Innovative. One of the “problems” discussed at this consultation was why items that have a request on them and which are owned by the local library and are sitting on that library’s shelves, do not appear on that library’s paging list. The answer given by Innovative goes back to their philosophy of customer service. They feel that if a patron wants an item that is on their library’s shelf, the staff or the patron should get that book right away, and not have to place a hold on the item.

Taylor explained the suggestion of prioritizing holds within counties to save delivery costs. This would not necessarily work for V-Cat due to the lack of multiple hubs for delivery.

Sierra Enhancements may or may not address the other issues that V-Cat would like resolved. First, is there an easier way to manipulate holds for book clubs. Local priority holds vs title priority holds were mentioned as an option to work with holds in a more predictable way; and two, implementing “local priority” holds vs “title priority” holds.

Innovative Conference Call – Sierra Roadmap:

Jodi Bellinger, Vice President of Customer Support Operations at Innovative, provided an update on the customer service projects that they are improving in the next few months. Innovative will be implementing a new help-desk ticket system, which will help them focus on becoming more responsive to service requests. J. Bellinger’s background is with Polaris, which was known for its great customer support.

Leif Pedersen, Senior Vice President of Engineering and Product Development at Innovative, shared his vision of where Sierra and Innovative is going in the next few years. The company has over 9,500 libraries using Innovative products globally. He is changing the way that Innovative is doing product development and implementing “Product Plan of Record” or roadmaps to raise accountability and communicate the direction of the company. Innovative will be doing product updates quarterly. A short 2-page fact sheet on Innovative’s “Open Library Experience” and “Open Library Stack” can be found at http://www.iii.com/sites/default/files/OLX_OLS_fact_sheet_0.pdf

(Break)

WVLS / V-Cat Steering Committee:

C. Taylor presented the Draft 2015-2016 V-Cat Strategic Plan. M. Dunn moved to approve the 2015-2016 V-Cat Strategic Plan. A. LaRoche seconded. Motion carried. The WVLS Board will review this document at their May 2015 meeting.

I. Christman presented the Draft 2016 V-Cat Budget. Christman started the discussion by sharing the following:

WVLS is paying for the following:

- \$44,470 WVLS Staff V-Cat Support
- \$106,062 Courier Service
- \$1,300 V-Cat Audit

Total: \$151,832

Discovery Product Implementation Outcomes:

Opportunities (2016 Special Projects Discovery Product - \$17,500):

- Provides continuous improvement and updating of the online catalog
- Incorporates a more user friendly search interface for patrons
- Provides a more consistent environment for special search features

How does this benefit my library?

- Improves online catalog patron satisfaction
- Provides a more functional catalog interface for patrons and staff
- Parallels WVLS technology with other ILS catalogs in the state

A lively discussion followed regarding the addition of a discovery product and its funding. M. Gobert and C. Taylor requested that a discovery product timeline be drafted and shared before the June V-Cat Council meeting. This document would make it easier for member libraries to justify the 2016 budget increase to their library boards.

Several questions were asked about the links that Christman sent out that demonstrated various Discovery products. Christman offered to provide additional information that defines further and evaluates various discovery products. The 2016 V-Cat Budget draft will be on the June 2015 agenda.

I. Christman addressed questions about the Reserve Fund for V-Cat. The V-Cat Council decided that the draft 2016 Budget with the addition of a Discovery product timeline would be approved at the June 2015 V-Cat meeting.

I. Christman provided an update on the E-Commerce module implementation. The configuration of the PayPal account, the Merchant Solutions account, and Sierra will be completed once a recommendation for the minimum transaction amount and other details are determined.

Other Sierra Issues:

Annual Report: I. Christman provided information about the statewide downward trends in circulation since 2008. She commended Ben Krombholz on his diligent efforts to check and cross check the 2014 Annual Report statistics. Christman shared possible changes that would improve the gathering of statistics for next year. These suggestions will be shared with the appropriate V-Cat committees.

Connectivity to Sierra – Upgrade of Security Certificate to SHA2: I. Christman reported that the next Sierra update would include more improvements. The Sierra connectivity issues due to barcode scanning, and the “save” issues when cataloging, should be corrected. This update to Sierra 2.0 will be scheduled for mid- June and libraries can read more about this at CSDirect known issues: http://csdirect.iii.com/sierra/kb/index.php?cat_id=9998&tag_id=73

B. Krombholz and J. Klingbeil briefed libraries about the SHA2 certificate updates. The SHA2 informational document for patrons is almost complete and will be shared at the next V-Cat meeting for comments.

Other Sierra Topics: K. Metzke asked for other Sierra topics for discussion. None were presented.

Sierra Snack: B. Krombholz demonstrated the V-Cat website featuring access to various training materials, instruction sheets, and V-Cat Guidelines.

Request for June 4, 2015 Agenda:

K. Metzke asked if there were any items for the June 2015 V-Cat meeting agenda. None were suggested.

Adjournment:

C. Taylor moved to adjourn the meeting. A. LaRoche seconded. Motion carried. The meeting adjourned at 1:14 pm.

SUBMITTED: 5/8/2015

I CHRISTMAN, RECORDER