

**WISCONSIN VALLEY LIBRARY SERVICE**  
**Board of Trustees Meeting**  
August 19, 2017  
WVLS Office – MCPL lower level  
Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is September 16, 2017.

President Tom Bobrofsky called the meeting to order at 9:32 AM.

Roll call was taken by Wendt and a quorum was declared.

**Present**

**Others Present**

Tom Bobrofsky, President  
Douglas Lay, Vice-President  
Sonja Ackerman, member  
Jim Backus, member  
Tyson Cain, member  
Eileen Grunseth, member  
Christy Janczewski, member (GoToMeeting)  
Peg Jopek, member  
Louise Olszewski, member  
Michael Otten, Treasurer  
Pat Pechura, member  
Katie Rosenberg, member  
Marilyn Sauer, member  
Elaine Younger, member

Marla Sepnafski, WVLS Director  
Inese Christman, WVLS Assistant Director  
Kris Adams Wendt, WVLS staff  
Josh Klingbeil, WVLS staff  
Augo Hildebrand, WVLS staff  
Judy Bobrofsky

**Excused**

Paul Knuth, member

**Bobrofsky** drew the board’s attention to a news clipping regarding the 70<sup>th</sup> wedding anniversary of former WVLS Board member Gladys Olsen and her husband John. He read a letter of thanks from Rhinelander District Library Director Virginia Woods Roberts for the WVLS Innovation and Collaboration Grant that made possible the library’s partnership with ArtStart Inc. to host an intensive weekend writers’ retreat kicking off the Rhinelander School of the Arts Legacy project.

**CONSENT AGENDA ITEMS:** (Exhibit 1)

**Lay/Olszewski motion to both accept the agenda as presented. All aye. Motion carried.**

**APPROVAL OF THE MAY 20, 2017 MINUTES** (Exhibit 1)

**Rosenberg/Pechura motion to approve the May 20, 2017 WVLS Board of Trustees minutes as presented. All aye. Motion carried.**

**FINANCIAL REPORTS AND CURRENT BILLS:** (Exhibits 2-7)

**Pechura/Olszewski motion to approve the financial reports and current bills as presented. All aye. Motion carried.**

**REPORTS:**

**Resource Library:** (Exhibit 8) Sepnafski drew the board’s attention to highlights of Marathon County Public Library Director **Ralph Illick’s** report.

**COLAND: Lay** distributed the July 14 COLAND agenda and his report of that meeting. Bryan McCornick, Director of the Hedberg Public Library in Janesville, was elected chair.

**WLTF: Lay** and **Backus** reported that not all WLTF programs made the WLA Fall Conference program due to an abundance of submissions. The WLTF Board meets on September 16, same day as the next WVLS Board meeting.

**WVLS Director's Report:** (Exhibit 9) **Sepnafski** reported WVLS was notified by the Wisconsin Department of Public Instruction that our 2017-18 LSTA noncompetitive technology grant application was approved. The noncompetitive technology "door counter" grant, and two competitive digitization grant applications submitted by WVLS were not approved.

Notes of thanks were received from scholarship winners, **Denise Chojnacki** and **Debbie Valine** (Rhineland District Library) for funding their attendance to the national American Library Association conference in Chicago, and from **Kay Heiting** (Granton Community Library) and **Vicky Calmes** (Colby Public Library) for again offering each member public library a Summer Library Program grant to bring in a performer sometime during the summer.

WVLS Communications Coordinator **Anne Hamland** received a thank you card for presenting at WiLSWorld 2017. She was joined by Steve Meyer, Data Strategist at UW-Madison and Doug Way, Associate University Librarian for Collections and Research Services at UW-Madison, to present on "Uses and Strategies of Data for Libraries."

WVLS received notice from the Public Library System Redesign Steering Committee that WVLS Business Manager **Augo Hildebrand** was selected to be on its Human Resources subcommittee and WVLS IT Director **Joshua Klingbeil** was selected to be on the Funding subcommittee.

With the resignation of **Kristin Slonski**, who was hired in July to replace retired director Mary Dunn, the Tomahawk Public Library Board of Trustees has reopened its search for a new director. The Board appointed **Allison Puestow** as Interim Director until the position is filled. **Dominic Frandrup** has been hired as director of the Antigo Public Library. He replaces Cynthia Taylor, who retired from that position in May. Dominic has 20 years of experience working in academic, corporate, and public library environments at various levels of responsibility, and most recently was the Assistant Director/IT Manager at the Waupaca Public Library. His first day at the Antigo Public Library was Monday, August 7

On Tuesday, June 20, the V-Cat software underwent an upgrade. The migration was a success and libraries experienced minimal downtime and inconvenience. WVLS ILS Administrator **Inese Christman** shared tips and information with member libraries to prepare them for the upgrade and ensure all went smoothly. WVLS renewed its contract for one year with the current vendor for the V-Cat online catalog, Innovative Interfaces, Inc. The cost of the contract, which covers Sierra software maintenance from September 2017-August 2018, is \$55,374.

Inese Christman, **Ann Mroczenski** and MCPL staff member **Chris Luebbe** hosted a Cataloger's Retreat on Thursday, August 10, in the WVLS office. The 24 participants who attended the retreat learned about the WVLS cataloging process, steps to creating accurate MARC Alerts (short bibliographic records) and Z39.50 cataloging.

**2017 WVLS Summer Library Program Grants** of \$240 per location enabled 21 libraries and all Marathon Co. Public Library branches to delight young readers with 18 different performers during the summer months. Gilman, Owen and Dorchester chose not to participate. This year's SLP theme was "Build a Better World." Preventing the "summer slide" continues to be the main objective of summer reading programs. For many families with elementary-aged children, the public library is the only community space available during the summer months where they can access free educational and cultural enrichment activities and programs. Many WVLS member libraries included events for teen and adult readers in their summer program offerings.

**Legislative Update: Wendt** reported that an extra \$1.5 million in state aid to public library systems was inserted into the **state budget** draft on May 31 by the Joint Finance Committee on a unanimous vote. If approved by the legislature and Governor Walker, Wisconsin's 16 public library systems will share an additional \$500,000 in FY18 and \$1 million in FY19. The state budget process has been stalled since early June, and is now past the July 1 deadline. Senate and Assembly leadership differ in their approaches to education and transportation funding. A Joint Finance Committee executive session on the entire Dept. of Public Instruction budget has not yet been scheduled. At this time, there are no anticipated concerns regarding other aspects of the DPI budget related to library services. No citizen action is needed right now; alerts will go out requesting additional contact with legislators and/or governor when appropriate. The current state budget remains in place until the impasse is resolved.

**Federal funding** of the Institute of Museum and Library Services (IMLS), which includes Library Services and Technology Act (LSTA) grants to states, has been approved at maintenance of current levels for FY18 by the US House Appropriations Committee. US Senate Appropriations work begins in September. Timing of budget consideration by the full House or Senate is increasingly uncertain. IMLS funding for Wisconsin under the Grants to States program is very important to the maintenance and coordination of state library services. Further updates will direct appropriate contacts with US Senators and US Representative Duffy when needed.

The annual **Trustee Training Week (TTW)** will be held August 21-25, with one hour webinars held each day from noon-1:00 p.m. Participants can register for one webinar up to all five. If unable to attend, sessions will be recorded for later viewing.

**V-Cat Council** (Exhibit 10): Christman reported the next Council meeting is on September 7 and the next Cooperative Circulation Committee meeting on is August 29.

**Library Advisory Committee** (Exhibit 13): There were no additions to the information provided in the Board packets regarding the April 20 LAC meeting. The second meeting of the year is scheduled for August 15.

**PLSR Project: Sepnafski** distributed three documents: PLSR Steering Committee Phase 3 activities Timeline Framework, PLSR Regional Meeting Schedule, and Principles of Public Library System Redesign Structure. A regional meeting will be held at MCPL-Wausau on September 22 from 1:00 to 3:00 PM. Monthly updates and an executive summary of the project are still promised by the Steering Committee. Sepnafski directed the board's attention to a brief tour of the PLSR website. She will continue to update the WVLS community as more information becomes available.

**ALA Conference:** Ackerman and Bobrofsky attended the June 22-27 ALA Annual Conference in Chicago, along with Sepnafski, Christman and Chris Heitman from the

WVLS staff, WVLS Scholarship winners Denise Chojnacki and Debbie Valine from the Rhinelander District Library, and other colleagues from member libraries. Conference highlights were shared and gratitude for WVLS support was expressed.

**Library Advisory Committee** (Exhibit 11): Wendt distributed draft minutes from the August 15 LAC meeting, indicating that group discussed and has endorsed the draft 2018 WVLS System Plan and budget.

**2018 MCPL/WVLS RESOURCE LIBRARY AGREEMENT – DRAFT:** (Exhibit 12): The proposed agreement is identical to the current agreement, aside from changing the year and replacing the word “bill” with “invoice.”

**Pechura/Rosenberg motion to approve the 2018 MCPL/WVLS Resource Library Agreement as presented. All aye. Motion carried.**

**2018 SYSTEM PLAN – DRAFT** (Exhibit 13): **Sepnafski** led presentation and discussion of the draft 2018 WVLS System Plan, with WVLS staff members highlighting changes to those portions for which they were given primary responsibility. The plan will be presented for final approval at the September 16 board meeting. **Backus** commended the WVLS staff on a detailed review and revision.

**2018 SYSTEM BUDGET – DRAFT** (Exhibit 14): **Sepnafski** provided an overview of draft 2018 WVLS budget information with assistance from **Christman** and **Klingbeil**. The documents included drafts of the V-Cat budget, 2018 LEAN Wisconsin Budget Plan and 2018 Information Technology Budget Plan. The budget will be presented for final approval at the September 16 board meeting.

**Janczewski** left the meeting at 11:45 AM.

**Jopek** left the meeting at 11:53 AM.

**WPLC BUYING POOL FOR 2018/2019** (Exhibit 15): **Klingbeil** presented information regarding the 2018-2019 Wisconsin Public Library Consortium (WPLC) Buying Pool and anticipated 2018 allocation of costs for WVLS member libraries.

**Grunseth/Ackerman motion to approve the report and distribution as presented. All aye. Motion carried.**

**CONCERNS, COMMENTS AND REPORTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES:** Rosenberg mentioned consideration of a potential partnership with the Marathon Co. Economic Development Corporation to convert the 3<sup>rd</sup> floor of MCPL-Wausau for community space. Christman shared information about the August 21 eclipse.

**WVLS GRANT/SCHOLARSHIP APPLICATIONS:** There was no report.

**REQUEST FOR FUTURE AGENDA ITEMS:** Final review of the 2018 WVLS System Plan and budget, WVLS bylaws, presentation on the new meeting space audio equipment.

**ADJOURNMENT:**

**Otten/Pechura motion to adjourn. All aye. Motion carried. The meeting was adjourned at 12:20 PM.**

Respectfully submitted,

Kris Adams Wendt, Meeting Recorder