

COUNTY PLAN

LIBRARY SERVICE FOR MARATHON COUNTY

2005

I. Mission Statement

To attract customers to discovery and fun through exploration and entertainment.

II. Background

A. Marathon County Public Library is a consolidated county library and is the only library in this county.

B. Since 1974, the Marathon County Board of Supervisors has annually appointed a county library board to provide general oversight of public library service in this county. The current agreement between Marathon County and the Wisconsin Valley Library Service (WVLS), states the purposes of this county library board as:

- maintenance of a currently useful plan of library services within the county,
- oversight of library services within the county,
- determining the purpose and distribution of any funds or other benefits which may come to the county to improve and extend library services from WVLS or other funding sources, and
- working with the County Board of Supervisors, county library staff, and the WVLS staff and Board of Trustees to help this county library to achieve and maintain compliance with statutory and system requirements.

C. This County Library Board recognizes its duties and responsibilities under the WIS. STATS. especially 43.11(3)(a-d)

D. In 1961 Marathon County began its affiliation with the Wisconsin Valley Library Service (WVLS), a federated library system operating under Chapter 43 of the WIS. STATS. Marathon County is represented on the WVLS Board of Trustees by seven people as required by WIS. STATS. 43.19(1) (b).

III. Current library services to county residents

A. An inventory of basic information about public library service in this county including collection sizes, circulation, finances, and staffing is provided by each public library in the county via the state-required annual report. A copy of that report is filed at each public library, with each library's municipality, with the county library board, with WVLS, and with the Wisconsin Department of Public Instruction, Division for Libraries, Technology, and Community Learning.

B. Marathon County operates a consolidated county library. The Board of

Trustees for this consolidated county library is properly appointed as described in WIS. STATS. 43.57.

C. The consolidated county library provides library services to all residents of Marathon County, residents of all WVLS counties and residents of all Wisconsin counties by means of the intersystem agreements WVLS has with other Wisconsin library systems.

IV. Current funding of library services to county residents

A. Marathon County Public Library is supported by funds from:

1. This county, which abides by the statutory requirement to maintain its support of the library at a level not lower than the average of the previous three years as per WIS. STATS. 43.15(4)(b)2.

2. Occasional grant funds from federal, system or other sources, and,

3. Gifts and donations.

B. Marathon County will review this county plan at least every five years.

V. Goals and Objectives of this Plan

Goal 1: To provide all county residents with open access to all library services provided by all WVLS member libraries as per WIS. STATS. 43.11(3)(c).

County level objectives: (Carried out by the County Board of Supervisors)

- a. Maintain membership in WVLS by complying with statutory requirements for county membership in a library system. WIS. STATS. 43.15 (4)(b).
- b. Appoint representatives to represent Marathon County on the WVLS Board of Trustees.
- c. Provide financial support at least at statutory levels per WIS. STATS. 43.15(4)(b)2 and 43.12.
- d. Abide by agreement with the WVLS which, among other things, states that Marathon County Public Library provides library service to all residents of the county.
- e. Appoint a county library board to oversee library activity in Marathon County.
- f. Adopt and maintain a county plan of service which will be reviewed and revised at least every five years.

County Level Objectives (Carried out by the Library Board)

- a. Maintain currently useful plan of library services within the county and review and revise that plan at least every five years.
- b. Oversee library services within this county.
- c. Determine the purpose and distribution of any funds or other benefits which may come to the county to improve and extend library services from other funding

- sources, and
- d. Work with the County Board of Supervisors, and WVLS staff and Board of Trustees to help Marathon County Public Library to achieve and maintain compliance with statutory and system requirements.

Local Level Objectives(Carried out by the library)

- a. Maintain membership in WVLS by complying with statutory requirements for municipal library membership in a library system. WIS STATS. 43.15(4)(c)
- g. Sign agreement with the WVLS which, among other things, states that the library will serve all residents of the WVLS area in the same manner as it serves residents of the municipality which established the library.

Goal 2: *Provide for equitable funding for library services provided to all county residents.*

County Level Objectives (Carried out by County Board of Supervisors)

- a. Provide financial support at least at statutory levels per WIS. STATS. 43.11(3)(c); 43.12 and 43.14(2)(b)

County Level Objectives (Carried out by County Library Board)

- a. Work with County Board to obtain financial support for library services provided to all county residents.
- b. As a consolidated county library, Marathon County Public Library is not required to pay reimbursements for use of other system libraries by county residents. Reimbursements of this type may be provided at a rate agreed upon by Marathon County Public Library and the neighboring library.
- c. Reimbursement for use of libraries by county residents in neighboring library systems may be provided at an agreed upon rate.

Goal 3: *Establish standards of public library operation in the county WIS. STATS. 43.11(30)(d)*

County Level Objectives (Carried out by County Library Board and County Board of Supervisors)

- a. Standards such as hours open, collections, staffing and facility maintenance are all the responsibility of the County Library Board.

VI. Future plans

The County Library Board will review and revise this plan at least every five years.

Copies of revised plans will be filed with this county's Board of Supervisors, the County Library Board, the WVLS and the DLTCL.

VII. Attachments

Resolution designating the Marathon County Public Library Board to serve as the Marathon County Public Library Planning Committee

County/WVLS Agreement

Library/WVLS Agreement

County Library Planning Committee Members

Marathon County Public Library Foundations for Success

RESOLUTION DESIGNATING THE MARATHON COUNTY PUBLIC LIBRARY BOARD
TO SERVE AS THE MARATHON COUNTY PUBLIC LIBRARY PLANNING COMMITTEE

WHEREAS, Marathon County has organized, operates and funds a public library system under the provisions of Wisconsin Statutes, Chapter 43; and

WHEREAS, Wisconsin recently enacted 1997 Wisconsin Act 150, which significantly amends Wisconsin Statutes, Chapter 43, necessitating the revision of the Marathon County plan for library services; and

WHEREAS, § 43.11(1), Wis. Stats., permits the County Board in a county where there is a single-county public library system board to designate the existing library board to serve as the county library planning committee, for the purpose of revising the said plan.

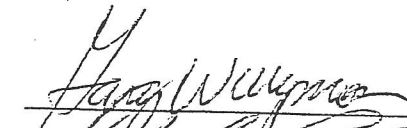
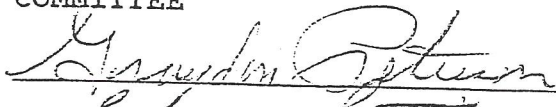

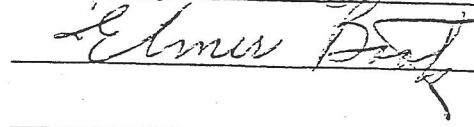
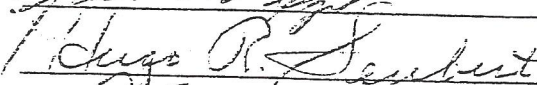
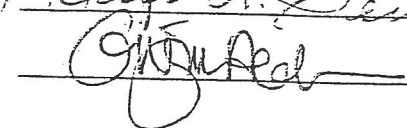
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does hereby ordain as follows:

1. That the existing Library Board be designated to serve as the Marathon County Public Library Planning Committee pursuant to § 43.11, Wis. Stats. (as amended by 1997 Wisconsin Act 150), and
2. That the committee shall review and revise the county library plan as required by said statute, and
3. That said plan must be filed with and adopted by the County Board pursuant to statute.

BE IT FURTHER RESOLVED that, following adoption, a copy of this resolution be forwarded to the Wisconsin Division of Libraries and Community Learning and the Wisconsin Valley Library Service.

Dated this 12 day of November, 1998.

PLANNING COMMITTEE

Fiscal Impact Estimate: None. Cost of Library Planning Committee meetings or hearings shall be met by existing Library budget.

WISCONSIN VALLEY LIBRARY SERVICE
MEMBER LIBRARY PARTICIPATION AGREEMENT
1998 Revision

THIS AGREEMENT is by and between the Wisconsin Valley Library Service, a library system organized in accordance with Chapter 43 of the WISCONSIN STATUTES, hereinafter called "WVLS," and

Marathon County Public Library
Name of Library

a library organized under ss. 43.52, 43.53 or 43.57 of the WISCONSIN STATUTES, hereinafter called LIBRARY."

WHEREAS, in accordance with the WISCONSIN STATUTES, Section 43.15(4) (c), a municipal, county, or joint public library may participate in a public library system if it meets all of the following requirements:

1. The **LIBRARY IS ESTABLISHED** under s. 43.52 (municipalities), s. 43.53 (joint libraries), or 43.57 (consolidated county libraries and county library services), of the WISCONSIN STATUTES,
2. The **LIBRARY IS FREE FOR THE USE OF** the inhabitants of the municipality by which it is established and maintained. (s. 43.52(2))
3. The **LIBRARY'S BOARD MEMBERSHIP** complies with statutory requirements regarding appointment, length of term, number of members and composition as stated in the WISCONSIN STATUTES, ss. 43.54 (municipal and joint libraries) or s.43.57(4) (consolidated and county library services and library extension and interchange).
4. The **LIBRARY BOARD HAS EXCLUSIVE CONTROL OF THE EXPENDITURES OF ALL MONIES** collected, donated or appropriated for the library fund (s. 43.58(1)).
5. The **LIBRARY BOARD SUPERVISES THE ADMINISTRATION OF THE LIBRARY** and appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation (s. 43.58(4)).
6. The **LIBRARY IS LOCATED** in a county that participates in a public library system (s. 43.15 (4) (c)2).
7. The **LIBRARY IS AUTHORIZED** by the municipal governing board to participate in the public library system (s. 43.15(4) (c)3).
8. The **LIBRARY AGREES TO PARTICIPATE IN INTER-SYSTEM AGREEMENTS** entered into by WVLS on behalf of all WVLS libraries (s.43.24(2)(g)).
9. The **LIBRARY HAS ENTERED INTO A WRITTEN AGREEMENT** with the WVLS Board of Trustees to:
 - a) participate in the system and its activities
 - b) circulate its materials to all other WVLS library patrons and to honor the valid borrowers' cards of all public libraries in systems adjacent to the WVLS and of libraries in other systems with which WVLS has on-site borrowing agreements. Nothing in this agreement shall prevent libraries from denying service or imposing charges as per s. 43.17(11).
 - c) interloan its materials to any and all other WVLS libraries and to other Wisconsin libraries beyond the WVLS borders, according to WVLS policy, and
 - d) provide to any resident of the system area the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This requirement shall not prohibit this library from giving preference to its residents in library group programs held for children or adults if this library limits the number of persons who may participate in the group program (s.43.15(4)(c)4; 43.17(10); 43.24(2)(g))

10. The **LIBRARY IS FUNDED** by the library board's governing body at a level not lower than the average of the previous three years (s.43.15(4)(c)5)
11. The **LIBRARY'S HEAD LIBRARIAN** holds the appropriate grade level of public librarian certification from the Department of Public Instruction (s.43.15(4)(c)6)

WHEREAS, WVLS has been organized and operates as a federated library system within the meaning of the WISCONSIN STATUTES, s. 43.19, and

WHEREAS, WVLS, pursuant to the WISCONSIN STATUTES, s. 43.24(2), shall comply with the following requirements in order to qualify for and maintain its eligibility for state aid:

- a. Interlibrary loan of materials among all participating libraries as evidenced by agreements with those libraries.
- b. Backup reference and interlibrary loan service from the system resource library including the development of and access to specialized collections as evidenced by a written agreement with that library.
- c. The establishment of agreements to provide to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library.
- d. Referral or routing of reference and interlibrary loan requests from libraries within the system, as evidenced by a written plan and service program.
- e. Inservice training for participating library personnel within the system as evidenced by a written plan and service program
- f. Rapid and regular delivery and communication systems for participating libraries as evidenced by a written plan and a service program.
- g. Service agreements with all adjacent library systems as evidenced by the agreements.
- h. Professional consultant services to participating libraries and counties as evidenced by a written plan and a service program.
- j. Continuous planning with the Division and with participating libraries and counties in the area in regard to providing service to users with special needs and the coordination and implementation of a plan of service as evidenced by the written plan and documentation of its implementation.
- l. Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for appropriate sharing of library resources to benefit the clientele of all libraries in the system area and a written plan for furthering cooperative activities among all types of libraries.
- m. Continuous planning with the Division and with participating libraries and counties in the area in regard to library automation and technical services as evidenced by a written plan, and

WHEREAS, the City/Village/Town/County of Marathon has authorized this LIBRARY to participate in the WVLS, now therefore,

IT IS HEREBY AGREED as follows:

1. **THE LIBRARY SHALL:**

- Comply with the requirements for participation in a library system as stated in WISCONSIN STATUTES, s. 43.15(4)(c), and
- Continue to participate in the development of and comply with the requirements of library participation in a library system as promulgated by the WVLS Board of Trustees.

2. **THE WISCONSIN VALLEY LIBRARY SERVICE SHALL:**

Provide to the LIBRARY, as a member in good standing, all WVLS services to which the LIBRARY is entitled either by law or by system policy.


This Agreement shall become effective as of 1/1/98 and shall continue in force until it is terminated by either party upon the provision of six month's advance written notice of termination prior to the start of the calendar year.

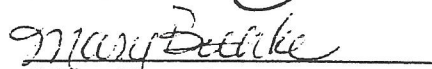
This Agreement is subject to amendment at any time by mutual agreement of both parties.

All agreements, or parts of agreements, in conflict herewith, are hereby repealed.

SIGNED BY:

Marathon County Public Library
(Library Name)

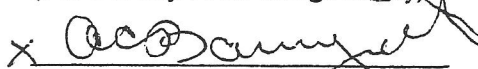

(Library Board President)


(Library Director)

8/11/97
(Date)

LIBRARY'S SUPPORTING MUNICIPALITY

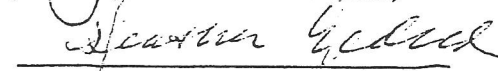
Marathon
(Name of City/Town/Village/County)


~~(Mayor/Town Chair/Village President)~~
County Board Chair

8/6/97
(Date)

WISCONSIN VALLEY LIBRARY SERVICE


(President, WVLS Board of Trustees)


(Director, WVLS)

Aug 15, 1997
(Date)

2006
STATUTORY RESOURCE LIBRARY AGREEMENT
BETWEEN THE
WISCONSIN VALLEY LIBRARY SERVICE
AND THE
MARATHON COUNTY PUBLIC LIBRARY

ARTICLE I: INTENT

The Marathon County Public Library (hereinafter referred to as MCPL) agrees to remain a member in good standing of the Wisconsin Valley Library Service (hereinafter referred to as WVLS) for the duration of this contract. MCPL further agrees to fulfill all the responsibilities required for system membership in accordance with the signed membership agreement between MCPL and WVLS and in compliance with Chapter 43 of the WISCONSIN STATUTES. In return, WVLS agrees to provide to MCPL the full range of goods and services offered to other member public libraries on the same basis as those goods and services are offered to those other member public libraries.

The provisions which follow are intended to formalize the relationship between the WVLS and the MCPL in its role as resource library for the WVLS for the year of 2006. This document incorporates by specific reference as if set forth in full, all of the terms and conditions of the Wisconsin Valley Library Service Member Participation Agreement and is not intended to conflict therewith.

Signatures on this Agreement indicate that WVLS has designated MCPL as the resource library for WVLS and that MCPL has agreed to serve in that capacity. These actions are in accord with WIS. STATS. 43.16.

ARTICLE II: RESOURCE LIBRARY SERVICES

A. Reference and Interlibrary Loan Service

MCPL agrees to make its total collection available for the reference and interlibrary loan services which are provided to member libraries by WVLS staff. Access includes providing to any resident of the system area the same library services, on the same terms, that it provides to its own residents. In return for access to the MCPL collection, WVLS will intershelve its own print materials with the MCPL print materials thereby making them available on a daily basis to MCPL staff and patrons. MCPL is entitled to make use of the collections of other system member libraries for general interloan purposes on the same terms that other system members are entitled to make use of MCPL materials for interloan purposes as a basic condition of system membership.

2006 Statutory Resource Library Agreement between WVLS and MCPL, cont.

ARTICLE III: OTHER PROVISIONS

- A. At the January 2006 meeting of the MCPL Board of Trustees, WVLS staff will present a statement of intended material purchases for the Agreement year. This statement will include categories of materials scheduled for purchase by WVLS and the dollar amount for each category.
- B. Negotiations for renewal or revision of this contract for 2007 shall be begun no later than July 1, 2006. This Agreement may be modified by mutual written consent of both parties.
- C. The term of this Agreement shall be January 1 - December 31, 2006. If no Agreement for 2007 can be reached through the negotiation process, this contract can be extended through 2007 by the Department of Public Instruction's Division for Libraries and Community Learning in accordance with WIS. STATS. 43.16(1)(a).

SIGNED: WISCONSIN VALLEY LIBRARY SERVICE

By: Alice A. Sturzl
Alice Sturzl, President, WVLS Board of Trustees

Date: 6/16/05

By: Heather Eldred
Heather Eldred, Director, WVLS

Date: 6-16-05

SIGNED: MARATHON COUNTY PUBLIC LIBRARY

By: Dorothy D. Scott
Dorothy Scott, President, MCPL Board of Trustees

Date: 6/16/05

By: Mary Bethke
Mary Bethke, Director, MCPL

Date: 6/20/05

WVLS/MCPL SUPPLEMENTARY SERVICES AGREEMENT
(January 1, 2006 - December 31, 2006)

ARTICLE I - INTENT

The provisions which follow are intended to formalize the relationship between the Wisconsin Valley Library Service (hereinafter referred to as WVLS) and the Marathon County Public Library (hereinafter referred to as MCPL) in its role as resource library for the WVLS. These provisions concern services and transactions which are of mutual benefit to both parties and are not part of the Statutory Resource Library Agreement between these parties.

This document incorporates, by specific reference as if set forth in full, all of the terms and conditions of the Wisconsin Valley Library Participation Agreement and is not intended to conflict therewith.

ARTICLE II - FACILITIES AND SUPPORT SERVICES PROVIDED BY MCPL

A. Rent

MCPL agrees to provide to WVLS space in their Wausau location for use as general WVLS office and storage space. Refer to Exhibit A for the specific areas occupied by WVLS.

The annual rental charge includes utilities, janitorial services, use of the staff lounge, restrooms, and MCPL's public meeting room on a scheduled basis for WVLS business. WVLS staff may request repair/maintenance services on standard work orders. Repairs/maintenance over \$150 will be referred to MCPL Director prior to being carried out. MCPL retains the discretion as to any action taken on maintenance and repair services above the monetary amount specified herein. If a work order is denied by MCPL, the Director will explain denial to WVLS and attempt to work out alternative actions.

It is the responsibility of WVLS to furnish those areas which it rents, and MCPL and WVLS will each maintain proper ownership records for their own equipment, furniture, etc.

MCPL's share of the support of WVLS services (approximately \$16,000 annually) will be deducted from the annual amount WVLS pays MCPL for rent.

MCPL will pay the cost of the first quarter of the year percentage of bill for rent from MCPL.

2006 WVLS/MCPL Supplementary Services Agreement, cont.

Article II, cont.

B. Photocopying

MCPL will attempt to include WVLS in MCPL copier contracts. As provided by those contracts, MCPL agrees to allow WVLS staff access to any available photocopy machine in the building; agrees to try to provide the WVLS office with a working photocopy machine of similar age and with similar features as other MCPL machines; agrees to maintain records of WVLS use of all photocopy machines within the building; and agrees to bill WVLS for the use it makes of these photocopy machines at a rate which is no higher than that paid to the vendor by MCPL.

C. Telecommunications

WVLS participates in the telephone services in place in the main facility of MCPL. WVLS shall pay all of its telecommunication charges upon receipt of bill. WVLS utilizes and controls specified lines and will pay all ongoing charges arising from their use. WVLS will pay all costs arising from any WVLS-requested changes to this configuration (including possible installation of high speed data lines).

D. Collections

MCPL and WVLS coordinate their selection activities to best serve system and resource library needs. Except for AV materials, WVLS integrates its print materials (which are separately shelved and which contain WVLS ownership markings), with the MCPL print collection thereby making them available for MCPL staff and patron use on a daily basis. Print materials purchased by WVLS, although intershelved with MCPL materials, remain the property of WVLS and revert to WVLS in the event of the termination of this Agreement.

As a part of the annual MCPL/WVLS Statutory Resource Library Agreement, WVLS annually provides the MCPL staff and Board with a printed budget statement which indicates the types of materials scheduled for purchase, along with the amount of dollars expected to be expended for each type of material. MCPL provides regular reports on the status of the WVLS print collection (number of titles added or withdrawn, total number of titles owned, etc.)

2006 WVLS/MCPL Supplementary Services Agreement, cont.

Article II D , cont.

WVLS reimburses MCPL for costs associated with the following collection-related services:

...ordering, receiving, cataloging and processing print materials purchased with WVLS regular or grant funds in the same fashion, at the same cost, and with the same speed as MCPL handles its own print materials

...WVLS share of insurance coverage on the integrated print materials collection

Formulas for determining the above-listed costs to MCPL can be found in either the MCPL or WVLS administrative offices.

- D. All payments by WVLS to MCPL pursuant to this section shall be paid as set forth in Exhibit B attached hereto and incorporated by specific reference.

ARTICLE III - SUPPORT SERVICES PROVIDED BY WVLS

A. Courier Service

WVLS contracts with WaltCo, Inc. to provide courier services within the 7 county WVLS area. WaltCo personnel pick up and deliver items from/to all WVLS libraries on a varying schedule. They stop at MCPL on a daily basis (Monday-Friday).

WVLS contracts with the SCLS Delivery Service to provide courier services beyond the 7 county WVLS area. SCLS personnel stop at MCPL 5 times each week to deliver items destined for WVLS libraries from outside the WVLS area and to pick up items which WVLS libraries are sending to libraries elsewhere in the State of Wisconsin.

B. Staffing

1. Reference service

WVLS provides 15 hours of staff time per week on the MCPL public service reference desk. The value of this service is based on 20 hours per week including such things as reference meetings; cleaning up of reference requests after actual desk time is over; helping cover the reference desk in emergency/vacation situations, etc.

WVLS provides this service at its own initiative as a direct benefit to MCPL as our resource library.

2. Interloan service

From time to time (sometimes at WVLS' initiative, sometimes upon MCPL's request) WVLS provides various types of service to MCPL - tasks that WVLS does not perform for other member libraries, e.g., working on various aspects of MCPL's interloan requests. These services are not specifically detailed in this agreement because they are subject to change and are often somewhat temporary. At the end of each calendar year, WVLS will report on the number of hours spent and types of work done by WVLS staff on MCPL tasks. This report will be a regular part of Marathon County's "County Benefit Report."

3. Mail Services

MCPL pays all of its postage expenses for all classifications of mail. MCPL handles and processes most of its 1st class mail through the U.S. Post Office. WVLS handles and processes all other mail classification (including some of MCPL's 1st class mail as necessary) and reserves the authority and discretion to select the appropriate carrier. WVLS will bill MCPL for relevant postage charges, and MCPL will reimburse WVLS upon receipt of bill.

- C. All payments pursuant to this section shall be paid as set forth in Exhibit B which is attached hereto and incorporated herein by specific reference.

ARTICLE IV - GOVERNANCE

MCPL recognizes its unique position as the resource library for the WVLS and its statutory requirement to provide, at all times, at least one member of its library board to serve as a member of the WVLS Board of Trustees.

Directors of both MCPL and WVLS (or their designees) shall regularly attend open session board meetings of each agency and make reports on the status and current operations of their respective agencies. They will also make themselves available to various committees of each other's boards for purposes of planning which affects both agencies, acting as information providers, etc.

MCPL holds a permanent seat on the WVLS Library Advisory Committee

ARTICLE V - OTHER PROVISIONS

A. Payment Schedule

WVLS will pay MCPL or Marathon County for the services specified under Article II A-D above no later than 30 days after receipt of bill for same.

B. Future Agreements

Negotiations for renewal or revision of this Agreement for 2007 shall be begun no later than July 1, 2006. This Agreement may be modified by mutual written consent of both parties.

C. Term of Agreement

The term of this Agreement shall be January 1 - December 31, 2006.

SIGNED: WISCONSIN VALLEY LIBRARY SERVICE

By: Alice A. Sturzl
Alice Sturzl, President, WVLS Board of Trustees

Date: 06/16/05

By: Heather Eldred
Heather Eldred, Director, WVLS

Date: 6-16-05

SIGNED: MARATHON COUNTY PUBLIC LIBRARY

By: Dorothy D. Scott
Dorothy Scott, President, MCPL Board of Trustees

Date: 6/20/05

By: Mary Bethke
Mary Bethke, Director, MCPL

Date: 6/20/05

EXHIBIT A

AREAS OCCUPIED BY WVLS IN MCPL'S WAUSAU FACILITY

Kitchen	155 sq. ft.
WVLS Server Room	104 "
Office Suite	1,992 "
Mail Room	297 "
Delivery Area	46 "
2 nd floor reference office	214 "
3 rd floor storage area	120 "
TOTAL	2,928 "

The space occupied by WVLS and the cost of renting that space will be addressed annually by the MCPL and WVLS Boards of Trustees.

In May, 2005, the MCPL Board agreed to rent space to WVLS for \$15.25/sq. ft. for a three year period (2006, 2007, 2008).

$2,928 \text{ sq. ft.} \times \$15.25/\text{sq. ft.} = \$44,652$ (rent due in 2006).

EXHIBIT B

FINANCIAL IMPACT OF WVLS/MCPL 2006 SUPPLEMENTARY SERVICES
AGREEMENT

Re: ARTICLE II - FACILITIES & SUPPORT SERVICES PROVIDED BY MCPL TO WVLS

A. Rent	As determined by MCPL Board of Trustees, WVLS pays MCPL in 2006 \$44,652
B. Photocopying	Based on WVLS use at MCPL internal per copy cost. Billed by MCPL in 2006 per use
C. Telecommunications	Based on WVLS use. Billed by Marathon County in 2006 per use
D. Collections - Ordering, processing, maintenance and Insurance	Based on number of print items WVLS adds to collection. Billed by MCPL Books \$ 1,996 Periodicals \$ 820

Re: ARTICLE III - SUPPORT SERVICES PROVIDED BY WVLS TO MCPL

A. Courier Service	Approximate 2006 value to MCPL - \$ 3,400
B. Staffing	
1. 15 hours staff time per week on MCPL reference desk plus 5 hours of related activities	Approximate 2006 value to MCPL - \$34,174 *
2. Handling MCPL's package mail (in-coming/out-going)	As determined by WVLS administration \$6,945 *

* Based on 2005 WVLS staff cost. NOTE: Cost of WVLS mail services for MCPL's 2006 budget is approximately \$7,000 (based on 2005 WVLS salaries/benefits/staff schedule projections). No WVLS cost of living increases are currently being projected for 2006 but overall benefit costs are scheduled to increase.

2005 COUNTY LIBRARY PLANNING COMMITTEE MEMBERS

Dorothy Scott

Paul Buchberger

Audrey Ascher

Robert Feit

Dave Wessel

William Karschney

Gina Cornell

Marathon County Public Library Foundations for Success

Business we are in:

- A gateway for enrichment (of individuals and the community)

Mission

- To attract customers to discovery and fun through exploration and entertainment.

Vision

- A passion for learning and ideas is vital to every person's life in Marathon County.

Strategies:

- Experts/Expertise/Guides in listening: Staff knows the resources well and are experts in guiding the public to find the best. Staff listen and know when and how to help.
- Destination/Access: The library is a magnet and is irresistible.
- Presence: Our message goes out to all corners of our community and we are woven into our resident's daily life.
- Knowledge of customer: We know our customer and what it takes to make their trip to the library successful every time.

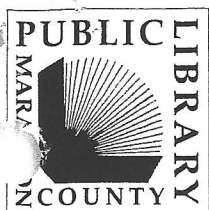
Marathon County Public Library Core Values and Behaviors:

Service, Respect, Learning, Ownership

Promises we keep to our customers:

1. Make exploration and discovery enjoyable and manageable.
2. Make every contact an inviting visit to discover more.
3. Be approachable, respectful, friendly, neighborly, and efficient guides for helping you find and get what you need.

Marathon County Public Library
Mary Bethke, Director
300 N. 1st Street
Wausau WI 54403-5405
www.mcpl.lib.wi.us



Headquarters Library
300 North 1st Street
Wausau, WI 54403-5405
715-261-7200

LIBRARIES IN: Athens, Edgar, Marathon, Mosinee, Rothschild, Spencer, Stratford, Wausau

To: Heather Eldred

From: Mary Bethke

Date: July 22, 2005

Subject: County plan for library service for Marathon County

At the Library Board meeting on July 18, 2005 the Board passed an updated County plan for library service for Marathon County.

I have attached a final copy. If you need other information, please contact me.