



## V-Cat Meeting Minutes

Thursday, November 2, 2017 9:30 a.m.

Marathon County Public Library, 300 N. First St., Wausau, WI – WVLS Office

### Call to Order:

S. Bedroske called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was present.

### Members Present:

S. Bedroske, J. Jochimsen, H. O'Hare, F. Albrecht, T. Hall, E. Clarkson, K. Heiting, C. Hart, E. Schwartz, V. Roberts (arrived at 9:40 am), E. Brewster, C. Celestina-Smith, T. Miniatt, K. Metzke, T. Blomberg, D. Frandrup, and M. Gobert (arrived at 9:45 am).

**Via Go To Meeting:** J. Beloungy, L. Petersen (arrived at 9:40), R. Wenzel and C. Huston.

### Also, Present:

R. Hitt, C. Luebbe, K. Roesler, M. Stachowiak, Lynn Pietila, K. Wegner, and I. Christman.

### Absent:

V. Calmes

### Approval of the Agenda:

K. Metzke moved to approve the order of the November 2, 2017 V-Cat meeting agenda, T. Hall seconded. Motion carried.

### Approval of the September 7, 2017 Minutes:

E. Brewster made a motion to approve the September 7, 2017 V-Cat meeting minutes. E. Schwartz seconded. Motion carried.

### V-Cat Financial Report:

- I. Christman presented the financial reports and asked for questions. There were no questions. I. Christman notified the Council regarding billing issues with Backstage Authority Control services and that a one year contract renewal was completed at the end of September. The Backstage Billing Department has had staff turnover and therefore, the renewal was delayed. Backstage will be charging a minimum \$250 fee for monthly processing as per the original agreement but overlooked by Backstage. Christman is working with Backstage to find the best option for V-Cat. This may mean sending bib records for processing every other month to take advantage of the \$250 minimum.

K. Heiting made a motion to approve the V-Cat Financial Report, K. Roesler seconded. Motion carried.

S. Bedroski welcomed Heidi O'Hare as the new Tomahawk Public Library Director

I. Christman announced that she will be retiring from WVLS on January 8, 2018. She thanked the Council, Committee Chairs and members for their contributions to the V-Cat program. She will miss working with the Council and WVLS. She knows that the Council will be in good hands moving forward.

### Cooperative Circulation Committee Report:

- **Update on the SRLAAW Best Practices recommendation:**
  - K. Roesler, Cooperative Circulation Committee Chair announced that the Committee will be meeting this afternoon for further discussion of the SRLAAW document.
  - Roesler talked about the upcoming Marathon County Uniform Addressing process that will start in early 2018.
  - I. Christman reminded the Council about the Wisconsin DPI - Annual Report Instructions under Circulation (page 13):
    - 3. Registered Users: A registered user is a library user who has applied for and received an identification number or card from your public library that has established conditions under which the user may borrow library materials and gain access to other library resources. **Do not report this figure unless the library has purged its files at least once within the last three years. If a current count is not available, please check the "not available" checkbox to the right of the data field.**
  - Council members offered some options for patron record updating and monitoring. The Committee will take these comments under consideration and bring back a plan and process for the February 2018 meeting.
  - Christman reported on the ransomware issue at the Indianhead Federated Library System (IFLS) that was reported at the System and Resource Library Administrators Association (SRLAAW) meeting in October. IFLS expressed concern that this was caused by a suspicious third-party API. Many Library Systems are working with their member libraries to remove Driver's License information from patron records to ensure patron identity security. The Cooperative Circulation Committee will add this item to their discussion.

### Sierra Virtualization Project:

- I. Christman reported on the successful migration of Sierra to a virtualized environment with the assistance of G. Falkenberg of the Indianhead Federated Library System as part of our Libraries Win collaboration on October 31, 2017. She thanked MCPL staff – Pat Schmitt and Kitty Roesler for coming in at 5:30 am to test Sierra acquisitions, circulation, 3-M self-check, and cataloging modules.
- On Wednesday, November 2, 2017, MCPL reported that the Sierra Web Management Reports (WMR) Cross Tab function was not working. Christman submitted a ticket to Innovative and reached out to Northern Waters Library System (NWLS) who had migrated Sierra to a virtual environment in September 2017. They are experiencing the same issue. Innovative is working on correcting this problem. The other statistics functions are working properly in WMR. Innovative provided a workaround utilizing the legacy Web Reporter.

### 2018 V-Cat Migration Committee:

- I. Christman announced that due to her retirement in January, the V-Cat Migration Committee has been tabled until further notice.

### Other Sierra Topics:

- I. Christman announced that Leif Pedersen, Innovative's Executive Vice President for Product Development left the company in September.
  - Sierra 3.3 update was announced on October 18, 2017. WVLS staff will evaluate this release and follow-up with V-Cat as to when and if, we should proceed or wait until release 3.4.
  - I. Christman shared the response to questions M. Gobert and E. Brewster asked at the September V-Cat Council meeting regarding EBSCO (EDS) Discovery product:  
EBSCO EDS Profiles for Individual Libraries - Tim Turner EBSCO Director of Sales Email from Oct. 24, 2017
    1. How can our individual libraries create individual profiles (Scripted search boxes) for their libraries utilizing the V-Cat ILS that they use as part of the consortium?
      - We can create copies of your existing profile and provide a search box for each library that is branded for them. There is no charge for this process.
    2. When does this start to cost the individual library something?
    3. What would those costs be for each library that is interested in doing this?
      - If a library chooses to activate additional resources in the central index, add links to resources via widgets, or have custom placards and apps activated on their EDS profile, they can do so at a cost of \$500. This charge would be an annual fee for access to the app store and individual customized features.
    4. What information does EBSCO need to do this?
      - The library would contact their EBSCO rep (Jim Jacobson) to discuss the customizations and arrange for the order
    5. WVLS would want to be the clearinghouse for the setup, since it might affect our V-Cat consortium EDS setup/interface.
      - Creating individual copies to customize for the libraries will not affect the original WVLS profile.
    6. Where is EBSCO and Sierra regarding the implementation of the API to update the EDS database instantly or at least daily?
      - I have been informed that the Sierra API is going into beta testing shortly. If it goes smoothly, I would predict a full release in 5-6 months. As we discussed at the conference, you can increase uploads of your catalog holdings to EDS to a nightly basis if you wish. Updates of that data to EDS should occur in 24 hours for change records. Full reloads would take a little longer but I'm assuming you're not doing that.
- D. Frandrup asked why libraries would want individual profiles if we are offering our libraries a larger collection via the V-Cat consortium. Christman asked that any V-Cat members who would be interested in finding out more about the EDS individual profile option to submit a help desk ticket. WVLS would like libraries to work directly with EBSCO to configure their profiles, but keep WVLS staff in the loop.

- PLSR Project ILS Workgroup Update
  - I. Christman encouraged libraries to provide feedback on the proposed ILS/ILL workgroup models.
- 2018 V-Cat Meeting Planner
  - I. Christman confirmed the 2018 V-Cat Council meeting dates as:
    - February 2, 2018 (S. Bedroske will chair this meeting due to E. Brewster's unavailability)
    - April 5, 2018
    - June 7, 2018
    - September 6, 2018
    - November 1, 2018
- I. Christman asked that any location/loan rule changes be submitted via help desk ticket by November 15, 2017 to provide adequate time to complete these before her retirement.
- M. Gobert asked when the last day to delete magazine holdings for 2017 would be. A. Mroczenski responded that this should be done by December 1, 2017.
- M. Stachowiak inquired if other Council members were frustrated with all the replies to concerns on the V-Cat listserv. The majority said that they appreciated seeing these comments and that they had a better idea of what was going on.

### Request for November 2, 2017 Agenda:

S. Bedroske asked for items for the February 2, 2018 V-Cat meeting agenda. No agenda items were suggested. Please submit any items for the February agenda to Josh Klingbeil.

### Adjournment:

E. Brewster moved to adjourn the meeting. V. Roberts seconded. Motion carried. The meeting adjourned at 11:10am.